

**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**



January 16, 2019

6:30 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
January 16, 2019**

6:30 pm: Regular Business Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Registered Comments from the Public**
5. **Comments from the Public**
6. **Accept minutes**
7. **Monthly Financial Report**
 - A. **Finance Officer's Report**
 - B. **List of Bills**
 - C. **Tax Refunds**
8. **Police Chief's Report**
9. **Building Inspector/Code Enforcement Officer's Report**
10. **Parks & Recreation Board Report**
11. **Engineer's Report**
12. **Appointment: Alternate (ANTCC Committee)**
13. **Authorization: 2019 Salvage Yard License Applications**
 - A. **Blaczak Salvage, inc.**
 - B. **Catanese Brothers Salvage**
 - C. **IAA Acquisition Corp.**
 - D. **Smullin Recycling**
14. **Authorization: Two 2019 F550 Dump Trucks**
15. **Authorization: 2019 JCB Skid Steer Loader**
16. **Old Business**
17. **New Business**
18. **Set Agenda: February 20, 2019**
19. **Comments from the Public**
20. **Adjournment**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

REGISTERED COMMENTS FROM THE PUBLIC

- None

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COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE DECEMBER 19, 2018 AND JANUARY 7, 2019 MEETINGS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE DECEMBER 19, 2018 AND JANUARY 7, 2019 MEETINGS AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

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The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr., Beverly Jordan, Arlind Karpuzi, Shawn Maudhuit, Joyce A. Romig, and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss one personnel issue and one land use issue that may arise to litigation.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

2019 FINAL BUDGET

The Real Estate Tax millage will remain at 2.99 mils for the 2019 Tax Year.

GENERAL FUND BUDGET

Revenues:	\$ 6,378,899.19
Expenditures:	\$ 6,378,899.19

STREET LIGHTING FUND BUDGET

Revenues:	\$ 91,314.00
Expenditures:	\$ 86,800.00

FIRE TAX FUND BUDGET

Revenues:	\$ 195,000.00
Expenditures:	\$ 195,000.00

CAPITAL RESERVE FUND BUDGET

Revenues:	\$ 852,840.34
Expenditures:	\$ 317,936.77

LIQUID FUELS FUND BUDGET

Revenues: \$ 450,598.05
 Expenditures: \$ 450,000.00

OPERATING RESERVE FUND BUDGET

Revenues: \$ 1,000.00
 Expenditures: \$ 900,672.22

RESOLUTION NO. 2018-9

A RESOLUTION ADOPTING THE 2019 BUDGET OF THE TOWNSHIP OF WEST DEER,
 ALLEGHENY COUNTY, PENNSYLVANIA.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to adopt Resolution No. 2018-9 – the 2019 Budget. Motion carried unanimously 7-0.

ACCEPT MINUTES

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Romig to accept the minutes of the 21 November 2018 meeting as presented. Dr. DiSanti pointed out he was not at that meeting but voted yes. Motion carried unanimously 7-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 November 2018

I - GENERAL FUND:

	<u>November</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	364,260.06	5,786,786.93	99.42%
Expenditures	941,848.89	5,253,337.14	90.25%

Cash and Cash Equivalents:

Sweep Account

996,094.73

996,094.73

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted

14,028.60

Fire Tax Fund:

Sweep Account - Restricted

67,067.11

State/Liquid Fuels Fund:

Sweep Account - Restricted

129,257.49

210,353.20

Investments:

Operating Reserve Fund:

Sweep Account - Reserved 326,286.22

Capital Reserve Fund:

Sweep Account - Reserved 810,118.98

1,136,405.20

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 11/30/18 .

2,342,853.13

Interest Earned November 2018

1,597.04

	11/1/2018 Debt Balance	November Principal Payment	11/30/2018 Debt Balance
Mars National - VFC #3	\$211,331.77	\$2,607.94	\$209,231.03
NexTier Bank VFC #2	\$442,428.24	\$2,680.96	\$441,174.87

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Romig and SECONDED BY Supervisor DiSanti to approve the Finance Officer’s Report as submitted. Motion carried unanimously 7-0.

LIST OF BILLS

Bearcom	1294.59
Best Wholesale Tire Co., Inc.....	1787.18
Digital-Ally	3940.75
Griffith, McCague & Happel, PC.....	1795.50
Hei-Way, LLC.....	472.79
Insight Pipe Contracting.....	71589.40
Jordan Tax Service, Inc.....	4647.52
Kress Tire	5218.96
MRM Workers’ Comp Fund	16749.43
Office Depot.....	284.02
Shoup Engineering Inc.	38076.50
Stephenson Equipment, Inc.	6336.60
Toshiba Financial Services.....	486.02
Tristani Brothers, Inc.....	2277.31
Youngblood Paving Inc.....	52454.10

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of a real estate tax refund due to assessment changes by Allegheny County for the year 2018.

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Braunger, Peter J.	1510-N-120	\$244.68

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to issue the tax refund as submitted by the Tax Collector. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of November 2018. A copy of the report is on file at the Township. Questions and comments followed.

Chief Lape commented on this year's Christmas Toy Program.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of November 2018. A copy of the report is on file at the Township.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

Some discussion was held on a questionnaire for the 2019 Community Days. The questionnaire will be placed on the Parks & Recreation Facebook page and the Township's website. Also discussed was the Parks and Recreation 2019 Budget.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2018 Road Improvement Program
 - Mr. Shoup stated that all work has been completed on the Road Improvement Program. He said that documentation and forms have been submitted to PennDOT to allow for partial funding of the project with Liquid Fuel Tax Money.
- Allegheny Valley Joint Sewer Authority (AVJSA) Act 537 Plan.

- o Mr. Shoup also commented that the Township was informed by DEP that the Allegheny Valley Joint Sewer Authority's Official Sewage Plan Update/Act 537 Plan Update was approved by the DEP.

Development/Subdivision Reviews

- None

ADOPTION: ORDINANCE NO. 431 (STREETLIGHT ASSESSMENT INCREASE)

At its current rate, the streetlight assessment is insufficient to cover costs. At its Budget Workshop, the Board of Supervisors discussed increasing the streetlight assessment to an amount sufficient to cover those costs.

ORDINANCE NO. 431

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREETLIGHT ASSESSMENT AT \$40 PER AFFECTED PARCEL FOR THE 2019 TAX YEAR.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to adopt Ordinance No. 431 setting the streetlight assessment at \$40 per affected parcel for the 2019 tax year. Motion carried unanimously 7-0.

ADOPTION: RESOLUTION NO. 2018-10 (APPROVAL OF THE FIREFIGHTER ROSTERS)

As per Ordinance No. 418 – which established an EIT Credit for Fire and EMS volunteers – a notarized roster must be submitted to, and reviewed by the Township Manager, then accepted by the Board of Supervisors.

RESOLUTION NO. 2018-10

A RESOLUTION APPROVING THE VOLUNTEERS THAT APPEAR ON THE NOTARIZED LISTS SUBMITTED BY THE FIRE CHIEFS AND VERIFIED BY THE TOWNSHIP MANAGER.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adopt Resolution No. 2018-10 approving the volunteers that appear on the notarized lists submitted by the Fire Chiefs and verified by the Township Manager. Motion carried unanimously 7-0.

ADOPTION: RESOLUTION NO. 2018-11 (VACANT PROPERTY PROGRAM)

RESOLUTION NO. 2018-11

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER ACKNOWLEDGING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF TWO PARCELS WITH LOT AND BLOCK NUMBERS 2012-H-190 AND 2012-H-198 WOULD BE IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

Property location: Willow Way

Mr. Payne explained the location and commented on the two parcels for the Vacant Property Program.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to adopt Resolution No. 2018-11 acknowledging that the acquisition and subsequent disposition of two parcels with lot and block numbers 2012-H-190 and 2012-H-198 would be in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 7-0.

APPOINTMENT: POLICE SECRETARY

With Pam Tedesco retiring 28 February 2019, the Township advertised and interviewed applicants to fill her position of Police Secretary. Police Chief Jon Lape and Township Manager Daniel Mator are recommending the hiring of Debra Pfeiffer.

At this time, Dr. DiSanti commented he felt the Board should – in the future – reconsider the procedure for hiring a full-time candidate. He recommended that a committee made of supervisors should interview these candidates, as the Board currently serves to provide formal approval. Supervisor DiSanti added that he has nothing personal against the people currently performing the interviews or the candidate.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to hire Debra J. Pfeiffer as a full-time employee of West Deer Township and appoint her the Police Secretary effective 1 January 2019. Motion carried unanimously 7-0.

At this time Supervisor Vaerewyck commented that he felt Dr. DiSanti's comments prior to the vote were inappropriate, and detracted from the formal process used by the Township to select a candidate. He added that the process was discussed at length by the Board, and they agreed that the selection should be made by the Township Manager and the people directly involved so as to avoid political interference.

APPROVAL: MEMORANDUM OF UNDERSTANDING (SCHOOL RESOURCE OFFICER)

The Board received the Memorandum of Understanding between the Deer Lakes School District and West Deer Township for the School Resource Officer from 22 August 2018 through 30 June 2019.

Chief Lape explained the Memorandum of Understanding.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve and authorize the Chief of Police to sign the Memorandum of Understanding between the Deer Lakes School District and West Deer Township to provide the District a School Resource Officer from 22 August 2018 through 30 June 2019, and providing reimbursement for said services. Motion carried unanimously 7-0.

AUTHORIZATION: PUBLIC OUTREACH

Over the past few months, the Board has discussed various methods of improving the Community Outreach. The three methods discussed were: Emergency Texting Services, Quarterly Newsletters, and a Township Facebook Page.

An Emergency Texting Service would provide residents the ability to voluntarily register their phone numbers to receive texts. This service would only be used in the case of emergencies – such as closed roads or downed trees, etc. – and would cost the Township a monthly fee based on the number of subscribers (approx. \$25 per month to start).

Quarterly Newsletters would be compiled by Township Staff, and would replace the now-defunct "Town Flyer" Newsletters. The first issue of each year (typically in January) would be mailed to all residents of the Township. Depending on the cost, the remaining three issues could be either mailed or dropped at locations throughout the Township.

A Township Facebook Page would be used only for posting information taken from the Township website. A third-party contractor would be hired to provide this service. No commenting would be permitted on the Township Facebook Page.

A. EMERGENCY TEXTING SERVICE

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the Township Manager to enroll the Township in an Emergency Texting Service for the purpose of notifying resident subscribers of emergencies. Motion carried unanimously 7-0.

B. QUARTERLY NEWSLETTER

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the Township Manager to receive proposals for the creation, printing, and mailing of a 2019 first-quarter Township Newsletter. Motion carried unanimously 7-0.

C. TOWNSHIP FACEBOOK PAGE

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the Township Manager to receive proposals for the creation and maintenance of a Township Facebook Page. Motion carried unanimously 7-0.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck –EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- None

NEW BUSINESS

- None

SET AGENDA: REORGANIZATION MEETING

Monday, 7 January 2019 – 8:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Nominate and Elect Chairperson for the Year 2019
5. Nominate and Elect Vice Chairperson for the Year 2019
6. Appoint Township Auditor
7. Furnish Bonds
8. Re-establish Robert's Rules of Order
9. Depository for Funds
10. Facsimile Signature
11. Set Monthly Meeting Date and Time
12. Appoint Delegate and Alternate (NHCOG)

13. Appoint Delegate and Alternate (Allegheny County Assoc. of Township Officials)
14. Appoint Delegate and Alternate (EIT Tax Committee)
15. Conferences
16. 2019 Board Appointments
 - A - Planning Commission – 2
 - B - Zoning Hearing Board – 1
 - C – Deer Creek Drainage Basin Authority – 1
17. Set Agenda: 16 January 2019
18. Adjournment

COMMENTS FROM THE PUBLIC

- None

At this time, and on behalf of the Board of Supervisors, Chairwoman Hollibaugh wished everyone a Merry Christmas and a Happy New Year!

Dr. DiSanti acknowledged Pam Tedesco, Police Secretary, for her outstanding service.

ADJOURNMENT

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adjourn the meeting at 7:45 p.m. Motion carried unanimously 7-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager

The West Deer Township Board of Supervisors held their Reorganization Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi, Shawn Maudhuit; and Joyce A. Romig. Member absent: Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; and Douglas Happel, representing Griffith, McCague, & Wallace.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the Reorganization Meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced prior to the meeting, the Board held an Executive Session to discuss one personnel issue.

NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2019

Nominations opened for Chairperson:

- Supervisor Jordan nominated Shirley Hollibaugh

No other nominations.

Nominations closed.

A roll call vote was taken – by stating a nominee by name – to appoint a nominee as Chairperson of the West Deer Township Board of Supervisors for the Year 2019. Members are permitted to vote for themselves.

Dr. DiSanti – voted for Shirley Hollibaugh
Mrs. Hollibaugh – voted for Shirley Hollibaugh
Mrs. Jordan – voted for Shirley Hollibaugh
Mr. Karpuzi – voted for Shirley Hollibaugh
Mr. Maudhuit – voted for Shirley Hollibaugh
Mrs. Romig – voted for Shirley Hollibaugh

Mrs. Hollibaugh – 6 votes.

2019 Chairperson – Mrs. Shirley Hollibaugh

Mrs. Hollibaugh thanked the Board.

NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2019

Nominations opened for Vice Chairperson:

- Supervisor Karpuzi nominated Richard DiSanti

No other nominations.

Nominations closed.

A roll call vote was taken to appoint a nominee as Vice Chairperson of the West Deer Township Board of Supervisors for the Year 2019.

Mrs. Hollibaugh– voted for Richard DiSanti
Mrs. Jordan– voted for voted for Richard DiSanti
Mr. Karpuzi – voted for Richard DiSanti
Mr. Maudhuit – voted for Richard DiSanti
Mrs. Romig – voted for Richard DiSanti
Dr. DiSanti – voted for Richard DiSanti

Dr. DiSanti – 6 votes.

2019 Vice Chairperson – Dr. Richard DiSanti

Dr. DiSanti thanked the Board.

APPOINTMENT: TOWNSHIP AUDITOR

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Mark C. Turnley, Certified Public Accountant, as the Township Auditor of West Deer Township for the Year 2019. Motion carried unanimously 6-0.

FURNISH BONDS

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to furnish bonds for the Township Manager and the Administrative personnel for the Year 2019. The bonds will be paid from the General Fund. Motion carried unanimously 6-0.

RE-ESTABLISH ROBERT'S RULES OF ORDER

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to re-establish the Robert's Rules of Order for the Year 2019. Motion carried unanimously 6-0.

DEPOSITORY FOR FUNDS

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to designate PNC Bank and PLGIT (PA Local Government Investment Trust) as depositories for the Township funds for the Year 2019. Motion carried unanimously 6-0.

FACSIMILE SIGNATURE

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the use of the facsimile stamp signature on all of the West Deer Township accounts. Motion carried unanimously 6-0.

SET MONTHLY MEETING DATE AND TIME

At this time Dr. DiSanti asked the Board to consider moving the meeting time up a half hour from 7:00 p.m. to 6:30 p.m.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to set the Township meeting based on the discussion on the third Wednesday of each month at 6:30 p.m. for the Year 2019 and executive session at 6:00 p.m., or at a time of the Chairwoman's discretion, as needed, and to advertise in accordance with applicable laws. A roll call vote was taken. Members voting yes: Dr. DiSanti; Mrs. Jordan; Mr. Karpuzi; Mr. Maudhuit; and Mrs. Hollibaugh. Member voting no, Mrs. Romig. Motion carried, 5 – yes and 1 – no.

APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2019

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to appoint Arlind Karpuzi as the Delegate to the North Hills Council of Governments for the Year 2019. Motion carried unanimously 6-0.

DELEGATE: Arlind Karpuzi

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor DiSanti to appoint Beverly Jordan as the Alternate Delegate to the North Hills Council of Governments for the Year 2019. Motion carried unanimously 6-0.

ALTERNATE: Beverly Jordan

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to appoint Shirley Hollibaugh as the Voting Delegate to the Allegheny County Association of Township Officials for the Year 2019. Motion carried unanimously 6-0.

DELEGATE: Shirley Hollibaugh

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Beverly Jordan as the Voting Alternate Delegate to the Allegheny County Association of Township Officials for the Year 2019. Motion carried unanimously 6-0.

ALTERNATE: Beverly Jordan

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to appoint Daniel Mator as Delegate to the Allegheny North Tax Collection Committee for the Year 2019. Motion carried unanimously 6-0.

DELEGATE: Daniel Mator

APPOINTMENT ALTERNATE:

The Board agreed to appoint Supervisor Vaerewyck but since he was absent, the Board wasn't sure if he'd accept the position. Therefore it was decided that this item would be placed on the January 16th agenda.

APPOINTMENT: POLICE SECRETARY

With Pam Tedesco retiring February 28, 2019, the Township advertised and interviewed applicants to fill her position of police secretary. The Board voted to hire Debra Pfeiffer at their December meeting, but Ms. Pfeiffer rescinded her acceptance of the offer.

Police Chief Jon Lape and Township Manager Daniel Mator are recommending the hiring of Jennifer Borczyk.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to hire Jennifer L. Borczyk as a full-time employee of West Deer Township and appoint her the police secretary effective January 22, 2019. Motion carried unanimously 6-0.

CONFERENCES

The Allegheny County Association of Township Officials 2019 Seven Springs Conferences are held in the spring and fall.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the Board members to attend the spring and fall conferences of the Allegheny County Association of Township Officials and expenses to be reimbursed for the Board members. Motion carried unanimously 6-0.

2019 BOARD APPOINTMENTS

As of 31 December 2018, there are vacancies on the Planning Commission, Zoning Hearing Board, and the Deer Creek Drainage Basin Authority. The Township advertised for all of the vacancies.

- **PLANNING COMMISSION - Two Appointments**

Two members, Suzanne L. Garlena and Alan M. Banks, had their terms expire 31 December 2018.

Both Ms. Garlena and Mr. Banks requested reappointments. The Township received one other Letter of Interest from Patrick D. Stark. The Board received copies of the letters.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to appoint Suzanne L. Garlena as a member of the Planning Commission for a four (4) year term to expire 31 December 2022. Motion carried unanimously 6-0.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to appoint Patrick D. Stark as a member of the Planning Commission for a four (4) year term to expire 31 December 2022. Motion carried unanimously 6-0.

- **ZONING HEARING BOARD – One Appointment**

One member, Sean Parkinson, had his term expire 31 December 2018

Mr. Parkinson requested reappointment. The Township did not receive any other Letters of Interest.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to appoint Sean Parkinson as a member of the Zoning Hearing Board for a five year term to expire December 31, 2023. Motion carried unanimously 6-0.

• **DEER CREEK DRAINAGE BASIN AUTHORITY – One Appointment**

In 2018, West Deer Township had four members and Indiana Township had five members serve on the Deer Creek Drainage Basin Authority.

In 2019, West Deer Township will have five members and Indiana will have four members serve on the Deer Creek Drainage Basin Authority.

The Township received one Letter of Interest from resident David Trocki.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to appoint David Trocki as a member of the Deer Creek Drainage Basin Authority for a five-year term to expire 31 December 2023. Motion carried unanimously 6-0.

SET AGENDA: 16 JANUARY 2019

6:00 p.m. -- Executive Session

6:30 p.m. -- Regular Meeting

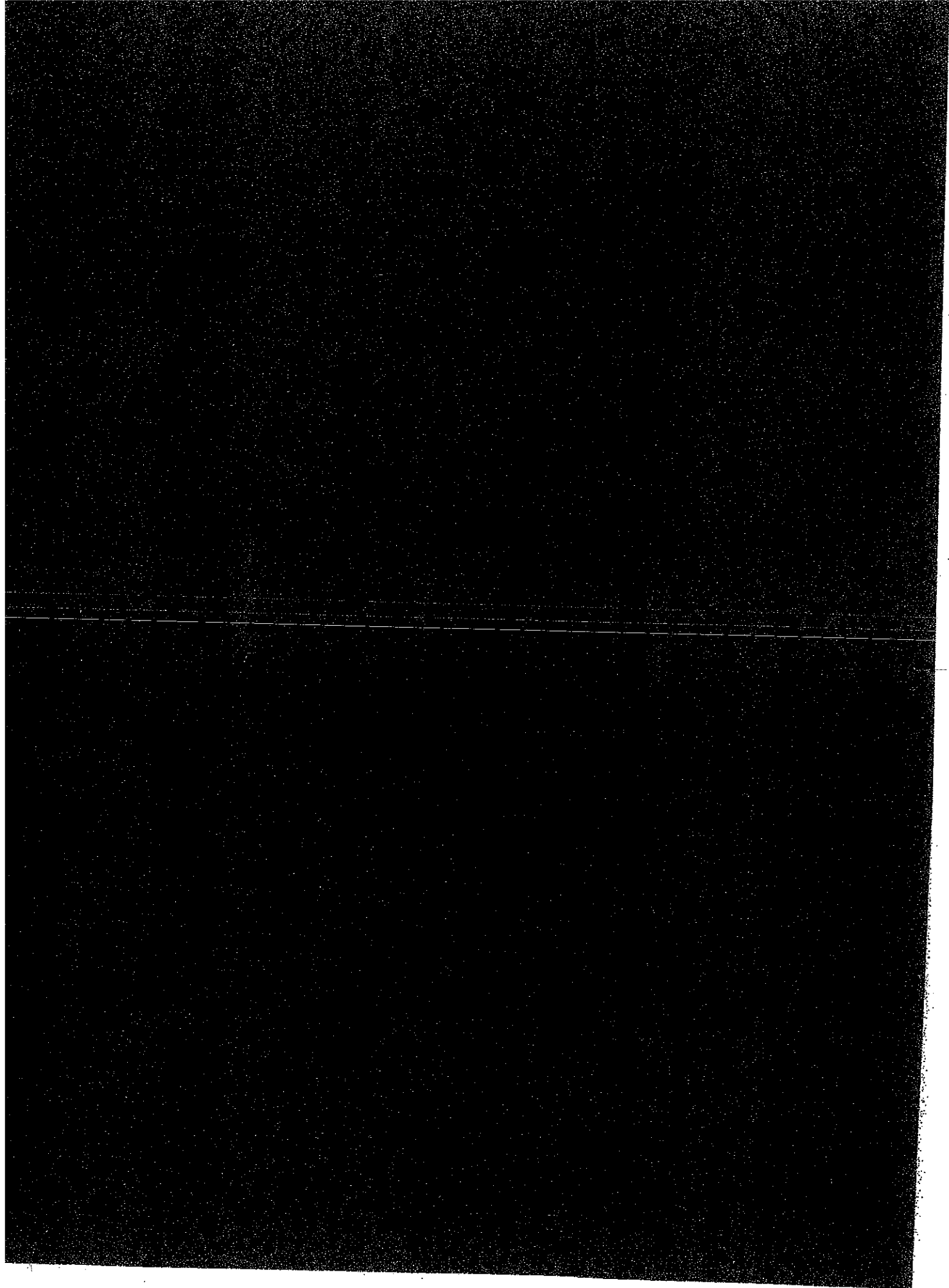
1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
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11. Report from the Parks & Recreation Board
12. Engineer's Report
13. 2019 Salvage Yard License Applications
 - A. Blazczak Salvage, Inc.
 - B. Catanese Brothers Salvage
 - C. IAA Acquisition Corp.
 - D. Smullin Recycling
14. Two – 2019 F550 Dump Trucks
15. One – 2019 JCB Skid Steer
16. Old Business
17. New Business
18. Set Agenda: 20 February 2019
19. Comments from the Public
20. Adjournment

Item Added: Appointment: Alternate (ANTCC Committee)

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adjourn the reorganization meeting at 8:26 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

MR. KARPUZI	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MRS. ROMIG	---	---	---	---
MR. VAEREWYCK	---	---	---	---
DR. DISANTI	---	---	---	---
MRS. JORDAN	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---

7-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
December 31, 2018

I - GENERAL FUND:

	<u>December</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	307,072.45	6,093,859.38	104.69%
Expenditures	1,168,400.48	6,425,911.38	110.40%

Cash and Cash Equivalents:
Sweep Account

	74,933.79
	74,933.79

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

8,226.95

Fire Tax Fund:

Restricted

56,246.06

State/Liquid Fuels Fund:

Restricted

80,672.96

145,145.97

Investments:

Operating Reserve Fund:

Reserved

1,095,218.13

Capital Reserve Fund:

Reserved

810,123.90

1,905,342.03

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 12/31/18

2,125,421.79

Interest Earned December 2018

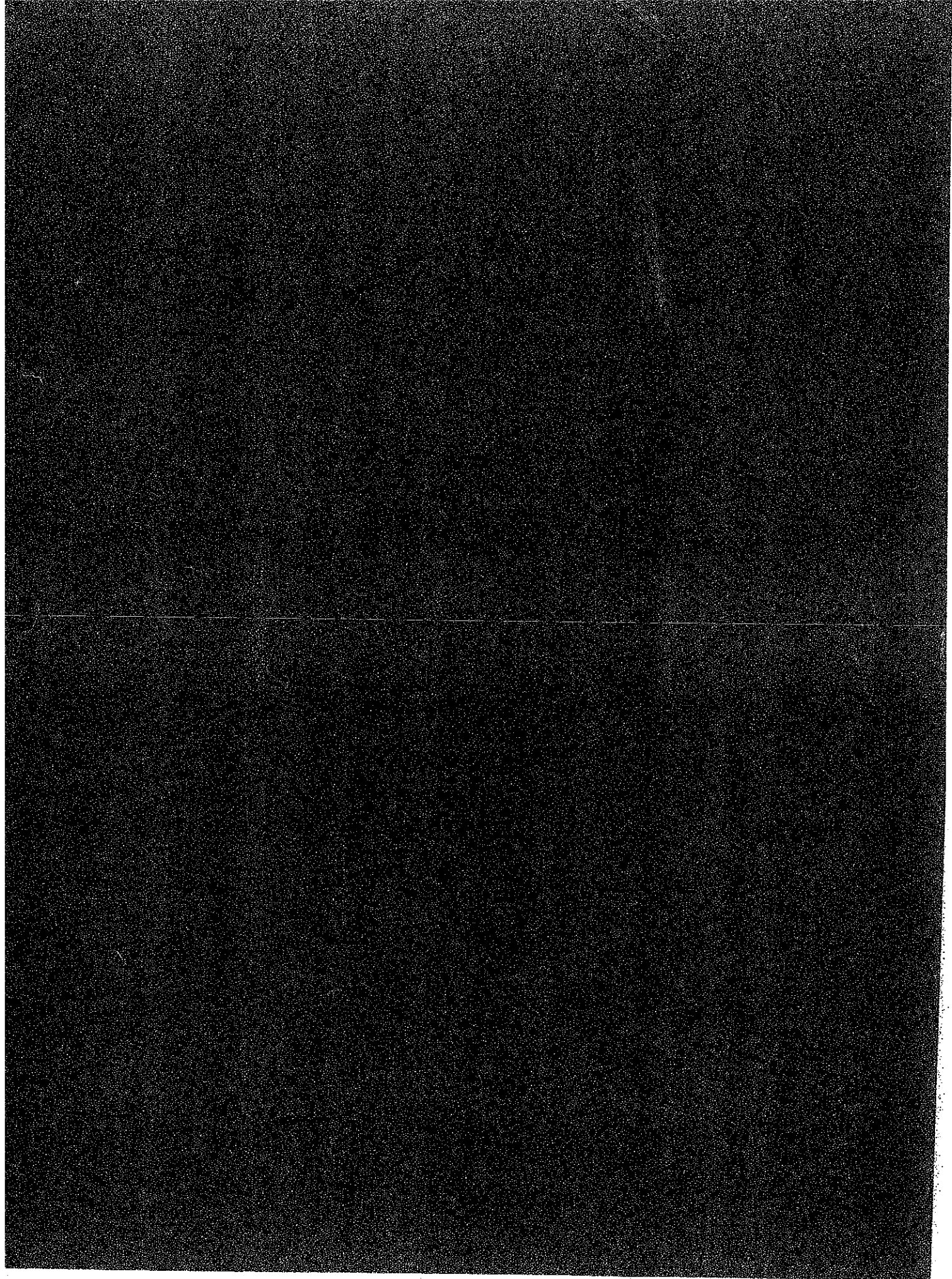
1,141.86

	<u>12/1/2018</u> <u>Debt Balance</u>		<u>December</u> <u>Principal</u> <u>Payment</u>	<u>12/31/2018</u> <u>Debt Balance</u>
Mars National - VFC #3	209,191.40	\$	2,607.94	206,583.46
NexTier Bank VFC #2	441,174.87	\$	2,680.96	439,872.18

Restricted - Money which is restricted by legal or contractual requirements.
 Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>DECEMBER</u>	<u>YTD</u>
GENERAL FUND	\$611.61	\$4,154.10
STREET LIGHT FUND	\$0.00	\$5.01
FIRE TAX FUND	\$15.94	\$370.08
OPERATING RESERVE	\$326.21	\$1,817.14
STATE FUND	\$183.18	\$4,362.39
CAPITAL RESERVE	<u>\$4.92</u>	<u>\$5,482.18</u>
TOTAL INTEREST EARNED	<u><u>\$1,141.86</u></u>	<u><u>\$16,190.90</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

7-B

Due Dates: 01/15/2019 thru 01/15/2019

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00674	BEARCOM	410.328	4772065	137.50				137.50		
	POL: Radio Equip Maint	0119	01/02/2019	01/15/2019		01/03/2019				
00674	BEARCOM	430.327	4772078	57.47				57.47		
	Road: Radio Equip Maint	0119	01/02/2019	01/15/2019		01/03/2019				
Name: BEARCOM				194.97				194.97		
00553	BEST WHOLESALE TIRE	410.374	13857	62.65				62.65		
	Police:Car #38-Rotation/oil/Fil1218		12/06/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13884	62.65				62.65		
	Police:Car #31-Rotation/oil/Fil1218		12/10/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13895	42.65				42.65		
	Police:Car #33-oil Change/Fil1218		12/12/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13906	102.95				102.95		
	Police:Car #32 R&R Washer Filu1218		12/11/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13920	64.53				64.53		
	Police:Car #37 Rotation/oil/Fil1218		12/13/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13925	45.00				45.00		
	Police:Car #39-Rear Glass hng1218		12/13/2018	01/15/2019		01/08/2019				
00553	BEST WHOLESALE TIRE	410.374	13972	715.00				715.00		
	Police:Car #37-Front quick str1218		12/20/2018	01/15/2019		01/08/2019				
Name: BEST WHOLESALE TIRE CO, INC				1095.43				1095.43		
10315	GRIFFITH, MCCAGUE &	404.111	273471	826.50				826.50		
	Legal Services-General	1218	12/31/2018	01/15/2019		01/10/2019				
Name: GRIFFITH, MCCAGUE & HAPPEL, PC				826.50				826.50		
00737	INTECH WORLDWIDE	407.273	2018503	1995.00				1995.00		
	Police: Set up Remote Desktop 1218		12/28/2018	01/15/2019		01/08/2019				
00737	INTECH WORLDWIDE	407.273	2019502	3495.00				3495.00		
	Police:Support Contract 12/18-0119		01/07/2019	01/15/2019		01/08/2019				
Name: INTECH WORLDWIDE				5490.00				5490.00		
00106	JORDAN TAX SERVICE,	403.140	12-C-#110	3984.35				3984.35		
	Delinquent R E Tax Commission 1218		12/14/2018	01/15/2019		12/17/2018				

By Name
Cutoff as of: 12/31/9999

Time: 09:52 am
Date: 01/10/2019
Page: 2

Due Dates: 01/15/2019 thru 01/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE	410.374	9934-32	17.00				17.00		
Police: CAR #37-Mount/Bal TIRE1218	12/11/2018		01/15/2019	01/08/2019					
Name: KRESS TIRE									
00102 LINDY PAVING INC	430.372	LPI10465	4749.73				4749.73		
Road: Asphalt	0119	01/04/2019	01/15/2019	01/10/2019					
Name: LINDY PAVING INC									
00027 NORTH HILLS COG	400.420	3685	6500.00				6500.00		
Board:North Hills COG-2019 Due0119	01/02/2019		01/15/2019	01/02/2019					
Name: NORTH HILLS COG									
00657 OFFICE DEPOT	406.210	242894540001	99.90				99.90		
Office Supplies	1218	12/06/2018	01/15/2019	12/17/2018					
00657 OFFICE DEPOT	409.226	242894540001	27.53				27.53		
Cleaning Supplies	1218	12/06/2018	01/15/2019	12/17/2018					
00657 OFFICE DEPOT	410.210	249089841001	246.98				246.98		
Police: Office Supplies	1218	12/19/2018	01/15/2019	01/03/2019					
00657 OFFICE DEPOT	410.210	249089841002	13.49				13.49		
Police: Office Supplies	1218	12/19/2018	01/15/2019	01/03/2019					
Name: OFFICE DEPOT									
00830 SHOUP ENGINEERING IN	408.317	18-397	2212.25				2212.25		
Engineer:Cedar Ridge-Storm Sew1218	12/27/2018		01/15/2019	01/02/2019					
00830 SHOUP ENGINEERING IN	408.319	19-006	150.00				150.00		
Engineering: Oakwood Heights	1218	12/31/2018	01/15/2019	01/03/2019					
00830 SHOUP ENGINEERING IN	408.313	19-007	694.00				694.00		
Engineering: Miscellaneous	1218	12/31/2018	01/15/2019	01/03/2019					
00830 SHOUP ENGINEERING IN	408.316	19-011	4105.00				4105.00		
Eng:2018 Road Program-McKa11of1218	12/31/2018		01/15/2019	01/04/2019					
Name: SHOUP ENGINEERING INC.									
00577 TOSHIBA FINANCIAL SE	410.261	69142130	241.26				241.26		
Lease & Maintenance of Copiers1218	12/23/2018		01/15/2019	01/02/2019					
Name: SHOUP ENGINEERING INC.									
00577 TOSHIBA FINANCIAL SE	410.261	69142130	241.26				241.26		
Lease & Maintenance of Copiers1218	12/23/2018		01/15/2019	01/02/2019					

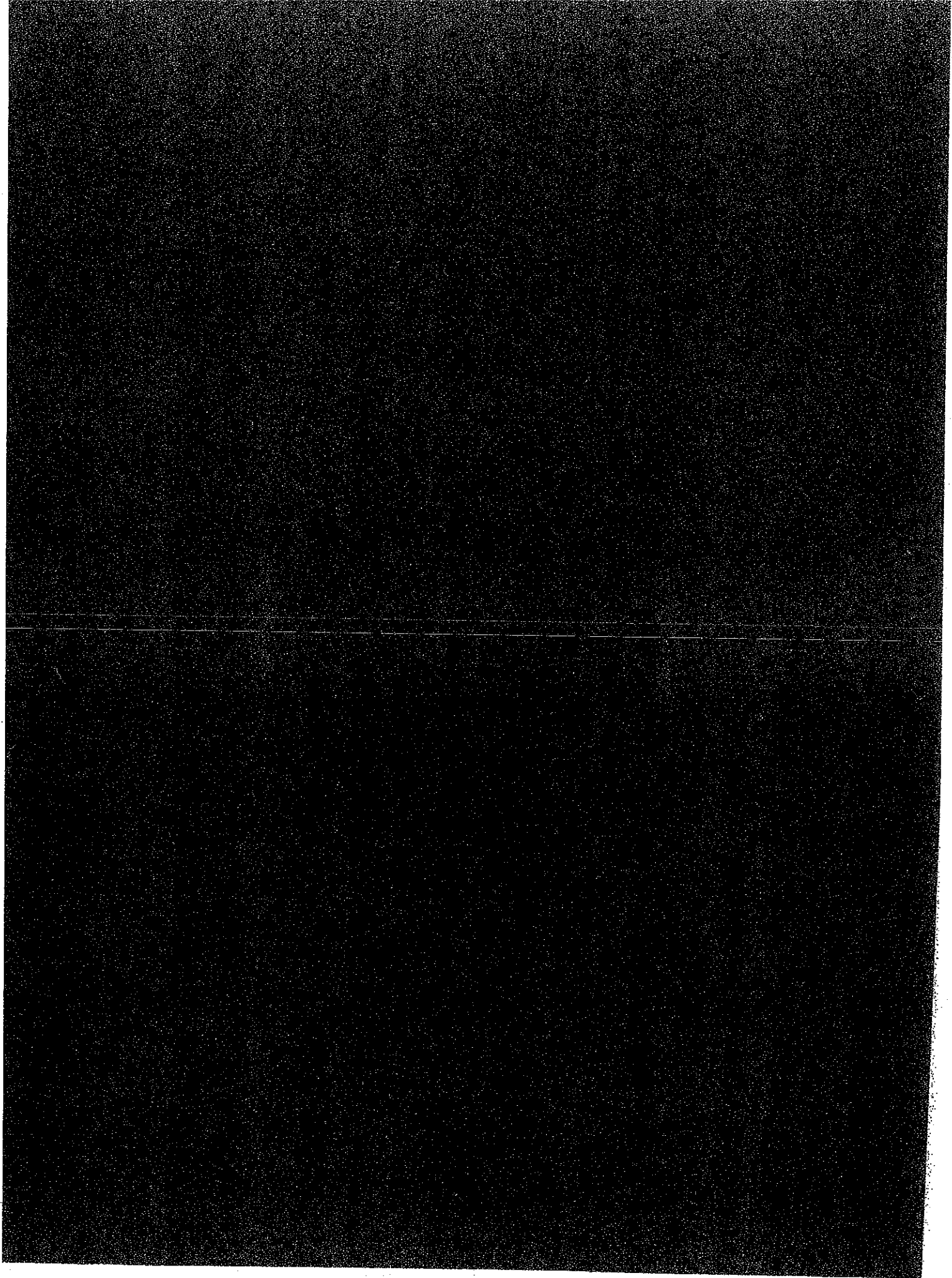
By Name
Cutoff as of: 12/31/9999

Time: 09:52 am
Date: 01/10/2019
Page: 3

Due Dates: 01/15/2019 thru 01/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	check#	Check Amt.
00577 TOSHIBA FINANCIAL SE 406.261		69142130	244.76				244.76		
Lease & Maintenance of Copiers1218		12/23/2018				01/15/2019		01/02/2019	N
Name: TOSHIBA FINANCIAL SERVICES			486.02				486.02		

FINAL TOTALS: 30893.15 30893.15



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2018.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

7-C

WEST DEER TOWNSHIP

ate: 12/17/18

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

ime: 08:36:59

December 2018

Refunds Due to County Change Orders

Payable to: DUNCAN HANS TATE | ANNA MAE
333 TARENTUM CULMERVILLE
TARENTUM PA 15084

Lot & Block 1839-S-195
333 TARENTUM CULMERVILLE
TARENTUM PA 15084

Refund of 105.78 due for tax year: 2018

Orig Value:	49,600	Orig Tax:	145.33
New Value:	13,500	New Tax:	<u>39.55</u>
Exoneration:	36,100	Refund:	105.78

WEST DEER TOWNSHIP

te:12/19/18
me:08:49:31

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL
December 2018
Refunds Due to County Change Orders

Page: 1

Payable to: BORSUK, GARY A
531 BENJAMIN ST
TARENTUM PA 15084

Lot & Block 1671-B-396
531 BENJAMIN ST
TARENTUM PA 15084

Refund of 66.77 due for tax year: 2018

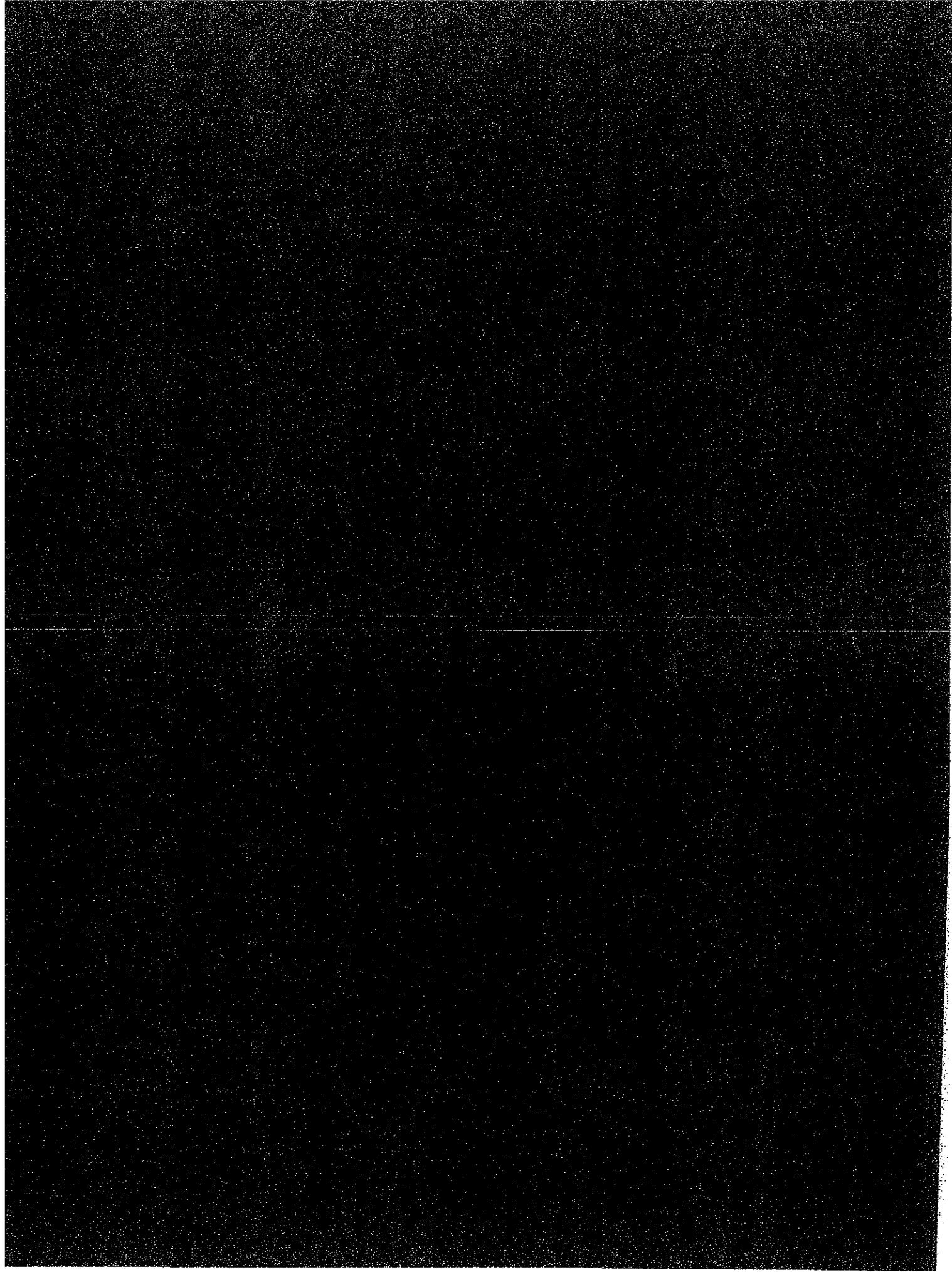
Orig Value:	20,300	Orig Tax:	66.77
New Value:	0	New Tax:	0.00
Exoneration:	20,300	Refund:	<u>66.77</u>

Payable to: SNAIR, JUSTIN WILLIAM & KIMBERLY
23 SUPERIOR RD
TARENTUM PA 15084

Lot & Block 1672-N-268
23 SUPERIOR RD
TARENTUM PA 15084

Refund of 59.78 due for tax year: 2018

Orig Value:	20,400	Orig Tax:	59.78
New Value:	0	New Tax:	0.00
Exoneration:	20,400	Refund:	<u>59.78</u>



POLICE CHIEF'S REPORT

CHIEF LAPE.....

A handwritten signature in black ink, appearing to be the letter 'S' with a stylized flourish.

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: January 9, 2019

Attached is the Officer's Monthly Report for December 2018

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
DECEMBER 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	50	627	677
CALLS FOR SERVICE/FIELD CONTACTS	515	3764	4279
ALL OTHER CALLS	510	5527	6037
TOTALS CALLS FOR SERVICE	1075	9918	10993

ARRESTS

ADULT	3	62	65
JUVENILE	0	1	1
TRAFFIC CITATIONS	17	391	408
NON TRAFFIC CITATIONS	1	18	19
PARKING CITATIONS	0	8	8
WARNINGS	1	82	83

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1	1
LETTERS COMMENDING POLICE OFFICERS	1	7	8

VEHICLE REPORTS

TOTAL MILES TRAVELED	10163	109442	119605
GALLONS OF GASOLINE USED	930.5	8279.93	9210.43
REPAIRS/MAINTENANCE	1112.43	22430.37	23542.8

OVERTIME PAID

COURT (OFF DUTY)	10.5	109.00	119.5
PRELIMINARY HEARINGS	7.5	111.50	119
PRETRIAL	0	0.00	0
INVESTIGATIONS	5	58.00	63
ARRESTS	1	34.00	35
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	0	84.00	84
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	10.5	128.50	139
TOTAL HOURS	34.5	525.00	559.5

*MISC. HOURS - DISPOSITION/ETC. COLTON
INCIDENT

OFFICER'S MONTHLY REPORT
DECEMBER 2018

	2017 YEAR TO DATE	2018 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	879	677
CALLS FOR SERVICE/FIELD CONTACTS	3854	4279
ALL OTHER CALLS	5892	6037
TOTAL CALLS FOR SERVICE	10625	10993

ARRESTS

ADULT	83	65
JUVENILE	1	1
TRAFFIC CITATIONS	451	408
NON TRAFFIC CITATIONS	55	19
PARKING CITATIONS	4	8
WARNINGS	108	83

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1
LETTERS COMMENDING POLICE OFFICERS	6	8

VEHICLE REPORTS

TOTAL MILES TRAVELED	119883	119605
GALLONS OF GASOLINE USED	9460.5	9210.43
REPAIRS/MAINTENANCE	16651.04	23542.8

OVERTIME

COURT (OFF DUTY)	100.5	119.5
PRELIMINARY HEARINGS	123.5	119
PRETRIAL	0	0
INVESTIGATIONS	62.5	63
ARRESTS	62.5	35
SPEED CHECKS	0	0
PRIVATE CONTRACTS	9	0
MISC. HOURS - FILLED SHIFTS	67	84
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	140.5	139
TOTAL HOURS	565.5	559.5

Points of Interest

Month of December 2018

Budget as of December 31, 2018 – 100%

Chief Jonathan Lape

December 2,3,4,5,6 – conducted interviews for police department secretarial position

December 10 – assisted Hampton Township Police Department with interviews for police officer

December 11 – attended a safety meeting at the Deer Lakes Administration Office

December 13 – attended a Chiefs of Police meeting

December 16 – concluded the work on the toy program

December 17 – met with the boy scouts relative to the toy program

December 18 – toy distribution date

OFFICER EDWARD NEWMAN – Nothing

December 18 – assisted Butler County Sheriff's Department with a school search of Butler High School

December 18 – training was held at Alameda Park, Butler County – training consisted of tracking and drug work

EXPLORERS –

December 13 – held an open house

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING

December 14 – SRT Officers had training at the Berkley Hills Firehall. On this date a yearly review was conducted of the NHSRT SOP * Policy Manual. Officers also reviewed several callouts that occurred in 2018.

SCHOOL DISTRICT DETAILS –

See attached for SRO/Security Details & Logs

December 17/18 – crowd/traffic control – girls/boys basketball games

MISC. DETAILS –

December 1 & 2 – Click IT/Ticket Detail



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

DECEMBER 2018

WDPD INCIDENT REPORTS

TOTAL: 4

- 1 Weapon Violation - Knife
- 1 Phone Calls - General
- 1 Disorderly Conduct - General
- 1 Assault - Strong Arm

SRO / SECURITY DETAILS & LOGS

TOTAL: 97

- 55 Security General
- 3 Security Cafeteria
- 5 Security Parking Lot

- 1 Instruct SRO Student Program
- Instruct SRO Faculty Program
- 5 Instruct DARE Program

- Attend Court
- 6 Attend Meeting
- Attend Training

- 2 Assist Student
- 1 Assist Teacher
- 10 Assist Administrator
- Assist Juv. Prob. Officer
- 3 Assist Nurse / EMS
- 1 Assist Other

- Student Transport
- Student Missing / Search
- Student Monitoring

- Suspicious Incident / person
- K-9 Drug Search
- 2 School Safety Drill
- 3 Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 101



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	20
MIDDLE SCHOOL	24
E.U. INTERMEDIATE	20
CURT. PRIMARY	30
ADMIN. BUILDING	1
BUS GARAGE	-
OTHER	6

FREQUENT STUDENT INVOLVEMENT

WDPD Student ID: EU-A	Total Involvements this period:	0
WDPD Student ID: EU-B	Total Involvements this period:	3

DARE / SRO CLASSES AND PROGRAMS

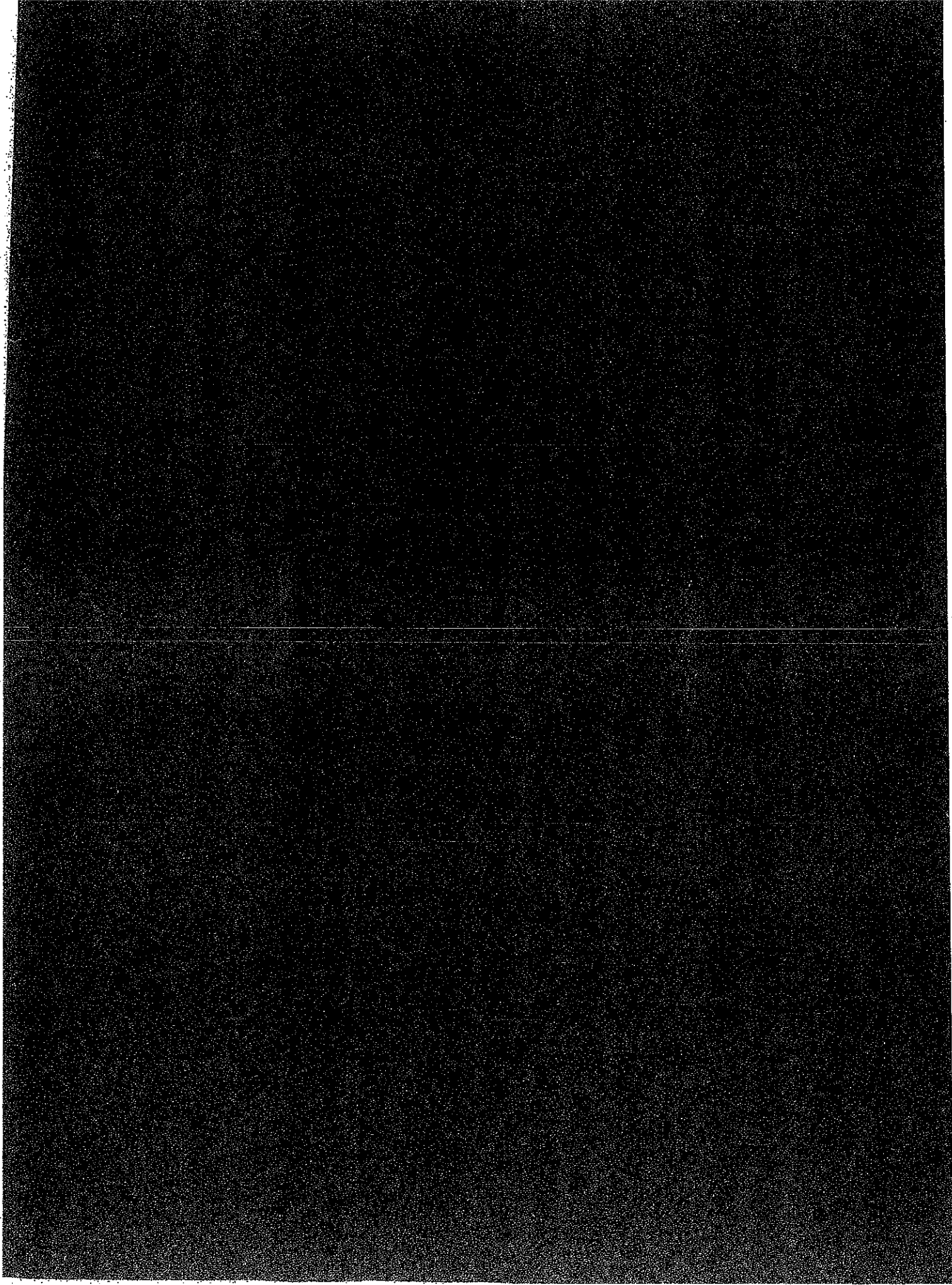
DARE CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
19	2 nd Grade DARE

SRO Programs INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
None		

See attached WDPD reports for more detail and/or any notes regarding specific incidents.



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

9

Code Enforcement

November 30, 2018

1. Issued 18 Occupancy Permits
2. Issued 4 Building Permits
3. Performed 20 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held.

Yearly Totals:

1. 282 Occupancy permits issued and \$5,750 collected in fees.
2. 180 Building permits issued and \$44,425.60 collected in fees.
3. Permit totals include 33 new homes and 12 commercial permits.
4. Cost of permitted improvements was approximately \$9.8 million dollars.
5. Performed 365 site inspections performed.

Dog Shelter:

1. 26 dogs adopted
2. \$20,099 in donations received.
3. \$21,971.06 paid out in shelter vet bills.
4. \$2,048 paid out in Margret Albrecht Spay and Neuter Fund.
 - a. 2 dogs received care
 - b. 44 cats received care
 - c. 42 of the cats where feral
 - d. Since program started in 2015
 - i. 130 animals received care
 - ii. 107 were feral cats who were fixed and received rabies vaccines.
 - iii. \$8,318 dollars of the allotted \$25,000 for the fund has been used.



William Payne
Code Enforcement Officer

**West Deer Township
Occupancy Permit Report
DECEMBER, 2018**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
12/07/2018	018-265	1666-R-100-28C	JAMES & DIANE TRUSZKOWSKI	393 SADDLEBROOK RD	Single Family Home	Yes
12/07/2018	018-266	1669-J-396	Peter and Heather Dunlap	26 CENTER ST	Single Family Home	No
12/10/2018	018-267	1507-H-096	SHAQUILE COONCE	4046 CRESTWOOD DR	Single Family Home	No
12/10/2018	018-268	2011-E-85-1131	DENISE LEWKOWICZ	1131 LINKS WAY	Single Family Home	No
12/12/2018	018-269	1669-K-364	WILLIAM BARNES	470 BAIRD FORD RD	Single Family Home	No
12/12/2018	018-270	1214-K-60	RYAN & CYNTHIA NUTTER	3571 HUNTERTOWN RD	Single Family Home	No
12/12/2018	018-271			DELETED		
12/17/2018	018-271	1507-M-052	DARRIN & REBECCA BROOKS	4364 GIBSONIA RD.	Business	No
12/17/2018	018-272	1360-H-23	THOMAS KLOES JR. & MEGHAN HARRIS	209 MEADOWOOD DR	Single Family Home	No
12/18/2018	018-273	1508-A-21	ROBERT & DAWN CONROY	233 HYTYRE FARMS DR	Duplex/Carriage House	No
12/19/2018	018-274	1666-R-100-27B	WILLIAM & DEBRA MILLS	403 SADDLEBROOK RD	Single Family Home	Yes

**West Deer Township
Occupancy Permit Report
DECEMBER, 2018**

12/19/18	018-275	1360-E-141	ROBERT & DIANNA SWARTZ	173 TRUMP RD.	Mfg. Home/Single Family	Yes
12/19/2018	018-276	1667-K-5	ANTHONY & MARGARET SPAGNOLO	184 MCINTYRE RD.	Single Family Home	Yes
12/19/2018	018-277	1511-B-271	ROBERT A MEISING	695 BAIRD FORD RD	Single Family Home	Yes
12/19/2018	018-278	1510-D-66	DAN RYAN BUILDERS	886 ASHLEY RD.	Single Family Home	Yes
12/19/2018	018-279	2386-M-192	KELCY WAGNER	14 HENRY RD	Single Family Home	No
12/19/2018	018-280	1357-J-270	REGIS & ARLENE SLAZENSKI	146 LAGER DR	Single Family Home	No
12/27/2018	018-281	1361-M-26	JOEL REIBER	14-16 OAK ST	Single Family Home	No
12/27/2018	018-282	1510-D-18	DAN RYAN BUILDERS	873 ASHLEY RD.	Single Family Home	Yes

December- \$275

Total Fees Collected by Month

Grand Total - \$275

Total Fees Collected

West Deer Township Permit Report

From: 2018-12-01T00:00:00 To: 2018-12-31T00:00:00

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Deleted	Fees Collected
12/10/2018	P18-177	Commercial Structure	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$375,000.00	No	\$450.00
12/12/2018	P18-178	Fence	RYAN & LATASHA MURAS	4305 PARADISE DR.	1508-E-139	\$1,800.00	No	\$25.00
12/17/2018	P18-179	Garage	RONALD N MEINHARDT JR	1006 DEER CREEK RD	2193-P-263	\$28,000.00	No	\$155.00
12/19/2018	P18-180	Structural Alteration	GERMANICH MGT HOLDINGS	284 EAST UNION RD	1360-M-347	\$12,400.00	No	\$80.00
Totals: 4						\$417,200.00		\$710.00

Permit Type	Count	Construction Cost	Fee Total
Commercial Structure	1	\$375,000.00	\$450.00
Fence	1	\$1,800.00	\$25.00
Garage	1	\$28,000.00	\$155.00
Structural Alteration	1	\$12,400.00	\$80.00
Permit Status		Count	Construction Cost
Issued	4	\$417,200.00	\$710.00

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 12/01/2018 To 12/31/2018**

Date	Inspection Type	Owner	Parcel/Township/Vetting	Local Address	Parcel ID	Status	Inspector
12/5/2018	Insulation		873 ASHLEY RD., GIBSONIA, PA, 15044	873 ASHLEY RD.	1510-D-18	Passed	William Payne
12/5/2018	Complaint Follow Up		55 HEMPHILL RD, TARENTUM, PA, 15084	55 HEMPHILL RD	2197-P-132	Open	William Payne
12/6/2018	Fireblocking		873 ASHLEY RD., GIBSONIA, PA, 15044	873 ASHLEY RD.	1510-D-18	Failed	William Payne
12/7/2018	Fireblocking		873 ASHLEY RD., GIBSONIA, PA, 15044	873 ASHLEY RD.	1510-D-18	Passed	William Payne
12/7/2018	Final		393 SADDLEBROOK RD., GIBSONIA, PA, 15044	393 SADDLEBROOK RD	1666-R-100-28C	Passed	William Payne
12/7/2018	Electrical/Plumbing		393 SADDLEBROOK RD., GIBSONIA, PA, 15044	393 SADDLEBROOK RD	1666-R-100-28C	Passed	William Payne
12/10/2018	Foundation		5 GILLNER LN, GIBSONIA, PA, 15044	5 GILLNER LN	1668-R-292	Passed	William Payne
12/13/2018	Site Inspection		4364 GIBSONIA RD, GIBSONIA, PA, 15044	4364 GIBSONIA RD.	1507-M-052	Open	William Payne
12/17/2018	Footer		14 IDEAL AVE, CHESWICK, PA, 15024	14 IDEAL AVE	1511-K-127	Passed	William Payne
12/18/2018	Footer		1856 SAXONBURG BLVD, TARENTUM, PA, 15084	1856 SAXONBURG BLVD	1670-D-030	Passed	William Payne
12/19/2018	Electrical/Plumbing		695 Bairdford, GIBSONIA, PA, 15044	695 BAIRD FORD RD	1511-B-271	Passed	William Payne
12/19/2018	Electrical/Plumbing		1370 WASHINGTON PIKE, BRIDGEVILLE, PA, 15017	886 ASHLEY RD.	1510-D-66	Passed	William Payne
12/19/2018	Final		1370 WASHINGTON PIKE, BRIDGEVILLE, PA, 15017	886 ASHLEY RD.	1510-D-66	Passed	William Payne
12/19/2018	Final		695 Bairdford, GIBSONIA, PA, 15044	695 BAIRD FORD RD	1511-B-271	Passed	William Payne
12/19/2018	Final		184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Passed	William Payne
12/19/2018	Electrical/Plumbing		184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Passed	William Payne
12/19/2018	Final		403 SADDLEBROOK RD., GIBSONIA, PA, 15044	403 SADDLEBROOK RD	1666-R-100-27B	Passed	William Payne
12/19/2018	Electrical/Plumbing		403 SADDLEBROOK RD., GIBSONIA, PA, 15044	403 SADDLEBROOK RD	1666-R-100-27B	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 12/01/2018 To 12/31/2018

Count by Type

Type	Count
Complaint Follow Up	1
Electrical/Plumbing	6
Final	6
Fireblocking	2
Footer	2
Foundation	1
Insulation	1
Site Inspection	1
Total:	20

MONTHLY TOTALS

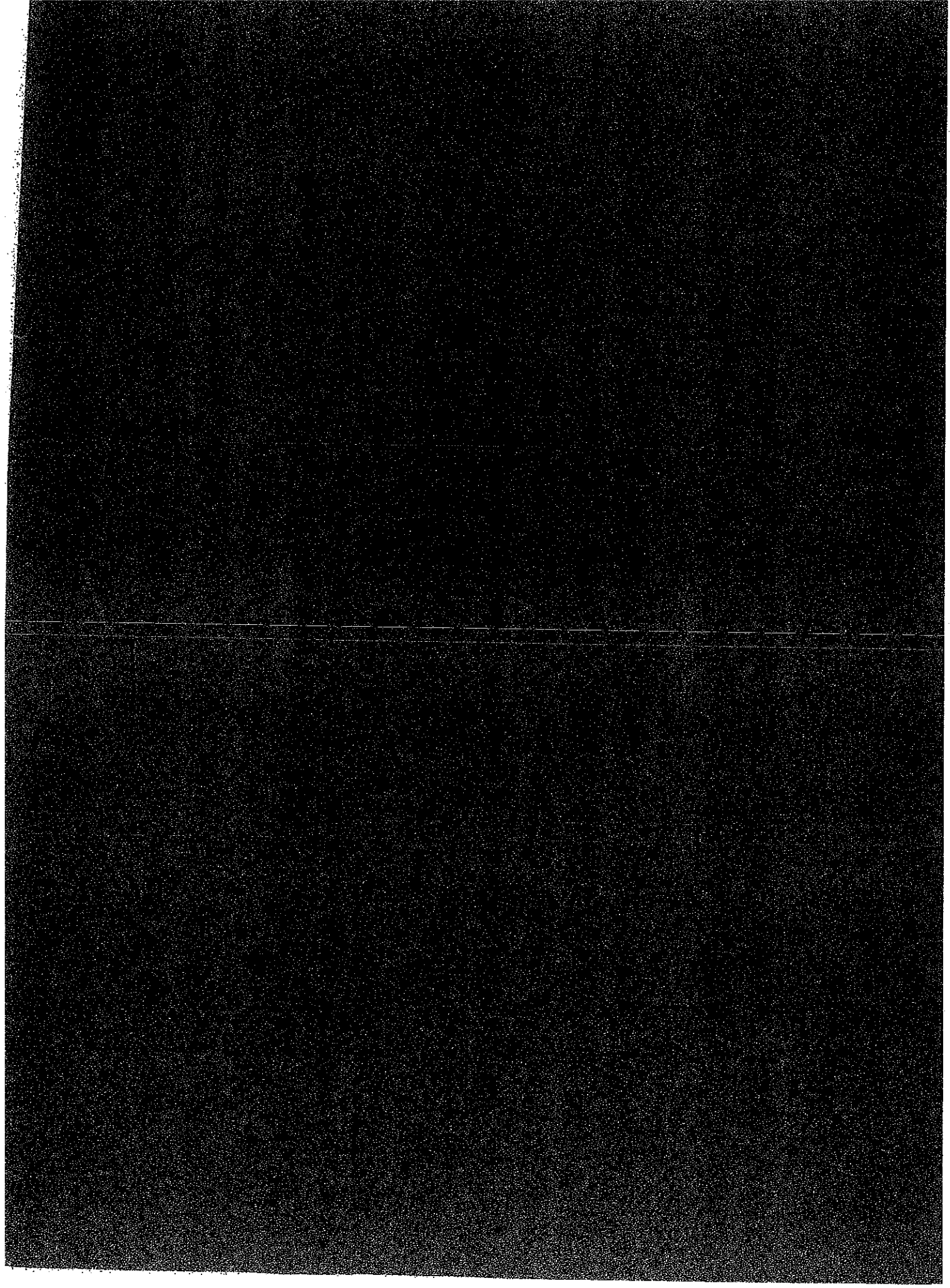
MONTH	2018 IMPROVEMENT COST	PERMIT FEE
January	\$759,965.50	\$2,745.20
February	\$906,925.00	\$4,428.20
March	\$1,704,554.75	\$6,948.10
April	\$651,700.50	\$3,232.40
May	\$914,561.00	\$4,993.00
June	\$978,226.00	\$4,572.60
July	\$320,299.20	\$2,087.30
August	\$1,416,979.00	\$5,173.30
September	\$320,774.41	\$1,625.50
October	\$1,031,055.06	\$4,451.20
November	\$419,800.00	\$3,458.80
December	\$417,200.00	\$710.00
TOTAL	\$9,842,040.42	\$44,425.60

2018 CONSTRUCTION TOTALS

MONTH	SINGLE FAMILY	DUPLEX UNITS	QUAD UNITS	COMMERCIAL BUILDINGS	COMMERCIAL DESCRIPTION
January	3	0	0	0	
February	1	0	0	1	Hampshire Estate apartment bldg.
March	2	4	0	2	cell tower antennas
April	3	0	0	0	
May	0	2	0	1	Dollar General
June	1	2	0	0	
July	1	0	0	0	
August	3	0	4	0	
Sept	1	0	0	0	
October	2	0	4	1	4358 Gibsonia Rd. (remodeling for deli)
Nov	0	0	0	5	3-Antennas/2-commercial additions
Dec	0	0	0	2	Inflatable dome (942 LDCV Rd.)
					structural alterations (bowling alley)
TOTAL	17	8	8	12	

WEST DEER TOWNSHIP

BUILDING PERMITS				
YEAR	# OF PERMITS	TOTAL HOMES	COMM/INDUST.	CONSTRUCTION COST
1982	166	66	0	\$2,237,084.00
1983	176	101	0	\$3,862,067.00
1984	189	62	1	\$2,699,177.00
1985	167	49	1	\$2,400,596.00
1986	175	32	1	\$1,377,857.00
1987	193	28	0	\$1,742,294.00
1988	220	35	2	\$2,064,461.00
1989	196	36	2	\$2,868,862.00
1990	187	33	2	\$2,415,900.00
1991	204	28	2	\$3,393,310.00
1992	164	37	1	\$3,222,561.00
1993	159	36	3	\$3,569,766.00
1994	225	54	5	\$8,181,537.00
1995	188	30	3	\$3,320,190.00
1996	196	31	3	\$4,428,993.00
1997	174	30	1	\$4,362,981.00
1998	187	23	7	\$23,827,477.00
1999	178	33	5	\$13,061,104.00
2000	253	124	6	\$13,438,097.00
2001	196	52	9	\$11,224,683.00
2002	263	122	6	\$14,127,717.00
2003	199	63	4	\$10,516,422.00
2004	186	58	0	\$8,861,338.00
2005	179	75	2	\$13,902,153.00
2006	163	43	4	\$6,605,135.00
2007	160	32	6	\$6,820,464.00
2008	122	19	1	\$11,193,021.00
2009	104	6	1	\$2,818,109.00
2010	161	29	3	\$7,536,175.00
2011	103	13	3	\$2,326,378.00
2012	131	10	12	\$3,884,325.00
2013	148	39	8	\$9,832,685.00
2014	146	60	6	\$7,849,974.40
2015	151	29	6	\$7,295,695.61
2016	191	54	13	\$36,717,457.53
2017	230	46	4	\$14,131,879.41
2018	180	33	12	\$9,842,040.42
OCCUPANCY PERMITS				
YEAR	# ISSUED	APPROX. TOTAL COLLECTED		
2014	253	\$4,550.00		
2015	235	\$5,275.00		
2016	267	\$5,875.00		
2017	274	\$5,100.00		
2018	282	\$5,750.00		



REPORT FROM THE PARKS AND RECREATION BOARD

NO REPORT.....

NO MEETING UNTIL JANUARY 23, 2019 AT 7:00 P.M.

10

ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

11



**SHOUP ENGINEERING
FOR OVER 50 YEARS**

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

**DECEMBER 2018 ENGINEER'S REPORT
WEST DEER TOWNSHIP**
Prepared January 7, 2019

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – December 19, 2018

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2019 Road Improvement Project – Preliminary design work on roads for the 2019 Road Improvement Project has begun. Public bids will be obtained for the Board of Supervisor's consideration in the next few months.

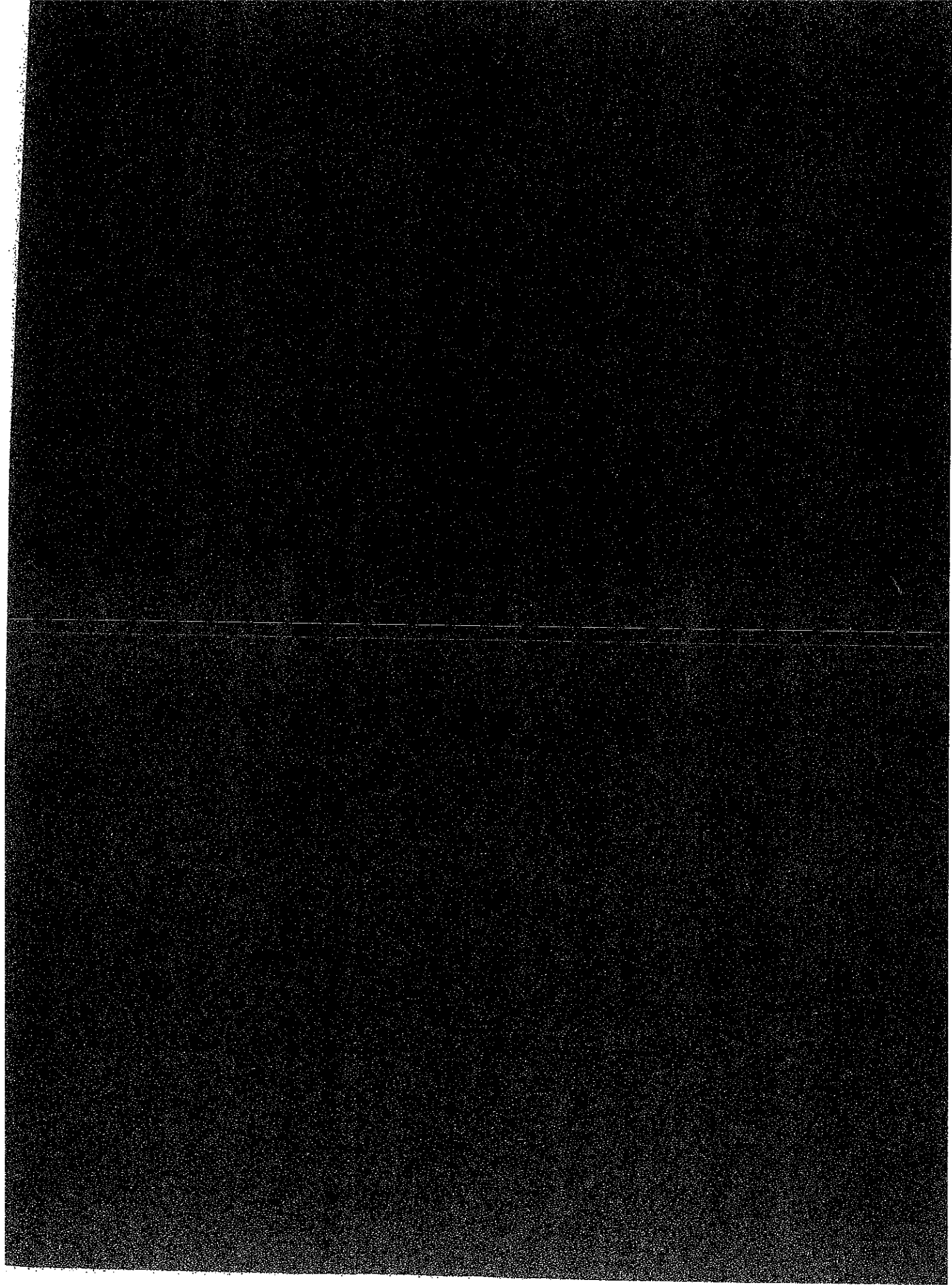
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



**APPOINTMENT: ALTERNATE TO THE ALLEGHENY NORTH TAX
COLLECTION COMMITTEE**

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT _____ AS AN ALTERNATE TO
THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE FOR THE
YEAR 2019.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

12

AUTHORIZATION: 2019 SALVAGE YARD LICENSE APPLICATIONS

THE TOWNSHIP RECEIVED THE FOLLOWING FOUR (4) APPLICATIONS FOR THE 2019 SALVAGE YARD LICENSE IN WEST DEER TOWNSHIP:

- A) BLAZCZAK SALVAGE, INC.
- B) CATANESE BROTHERS SALVAGE
- C) IAA ACQUISITION CORP.
- D) SMULLIN RECYCLING

ALL FOUR (4) APPLICANTS HAVE PAID THEIR FEES. MR. PAYNE INSPECTED THE PROPERTIES IN JANUARY AND SUBMITTED THE ATTACHED CHECKLISTS AS PER TOWNSHIP ORDINANCE NUMBER 349.

A) BLAZCZAK SALVAGE, INC.
115 KAUFMAN ROAD, GIBSONIA, PA 15044

(SEE ATTACHED CHECKLIST)

Comments.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO **APPROVE/DENY** THE BLAZCZAK SALVAGE, INC., APPLICATION FOR THE 2019 SALVAGE YARD LICENSE.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

13-A

**ORDINANCE NO. 349
CHECKLIST**

Date of Inspection:

Fee Paid: \$500

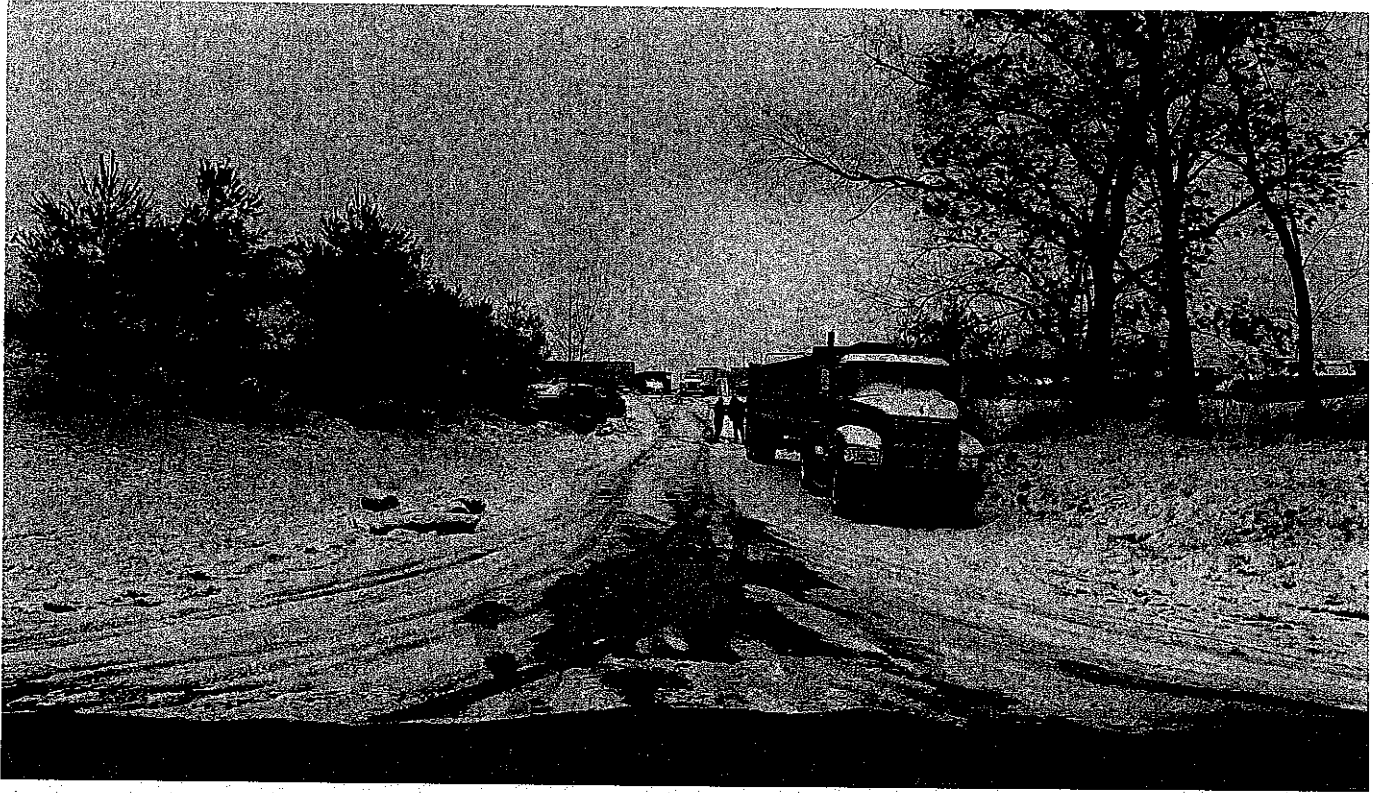
Applicant: Blazczak Salvage

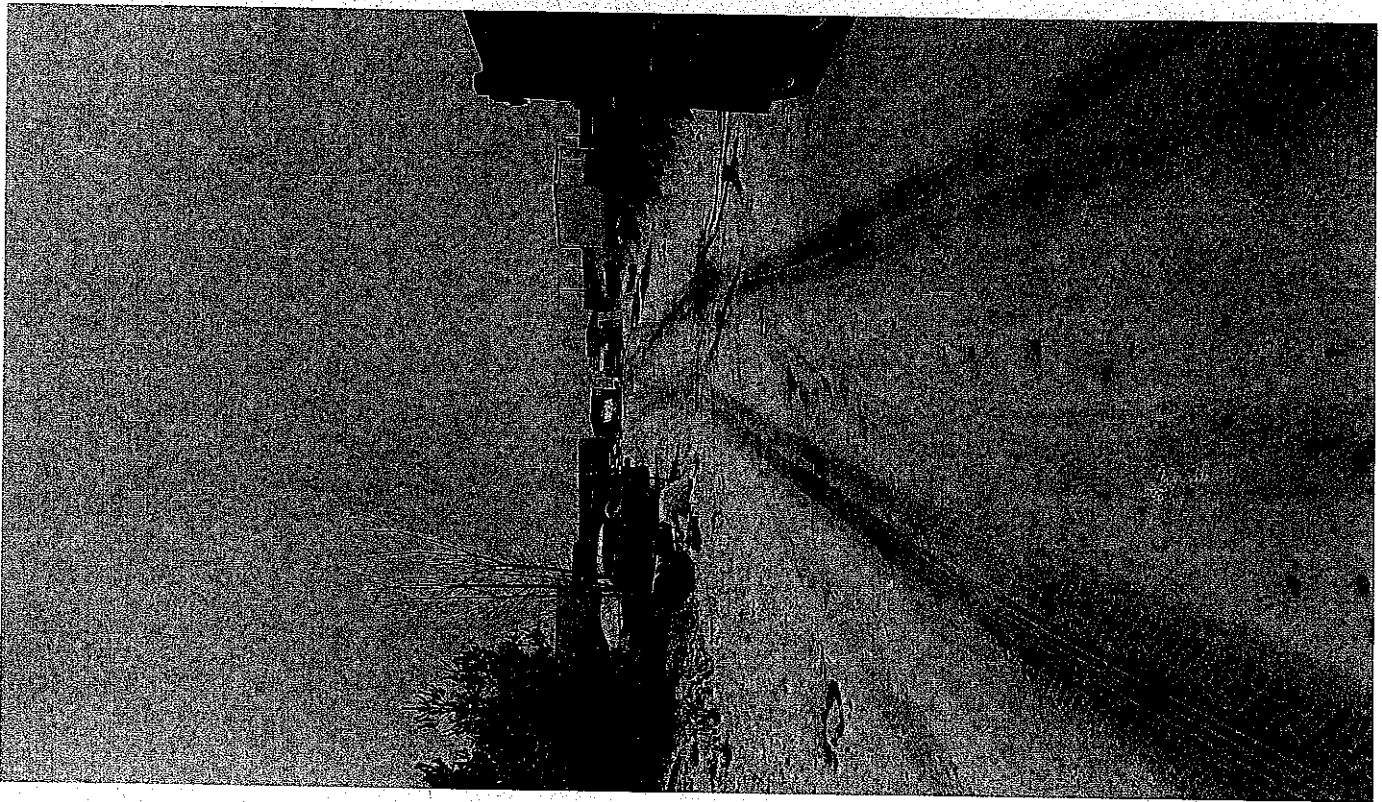
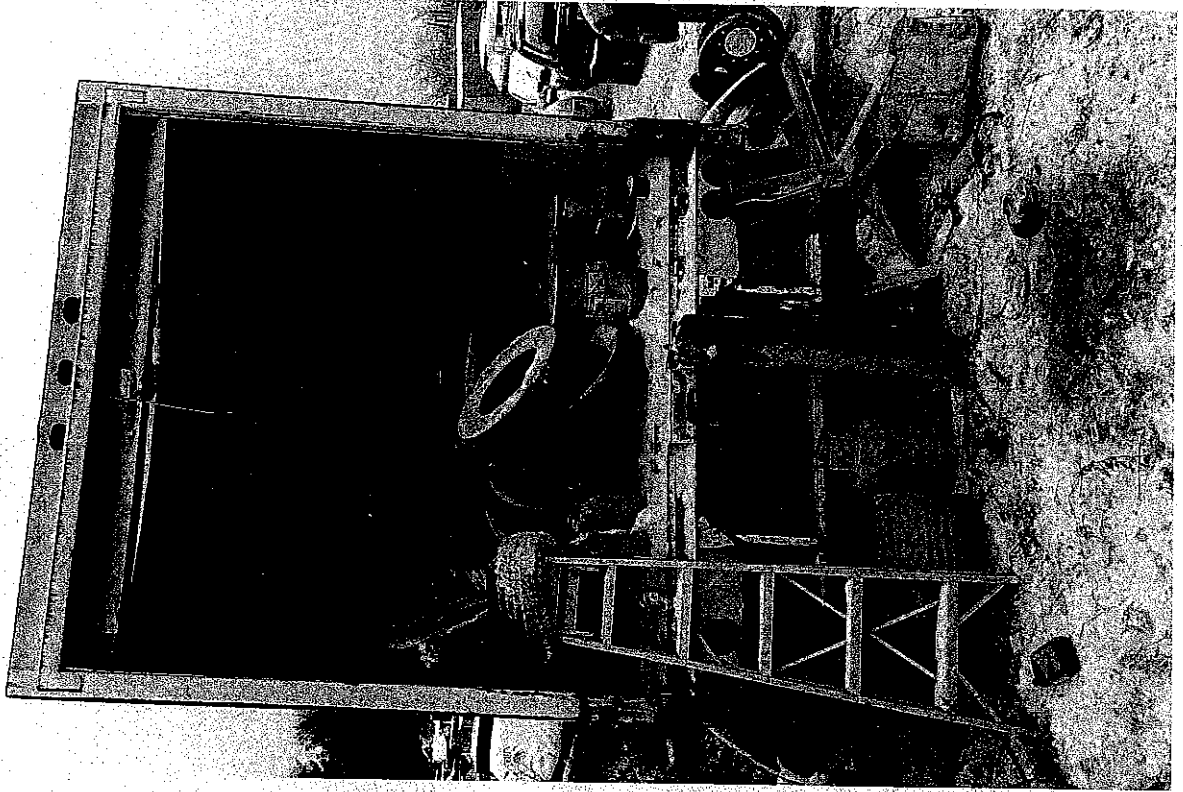
115 Kaufman Road Gibsonia PA 15044

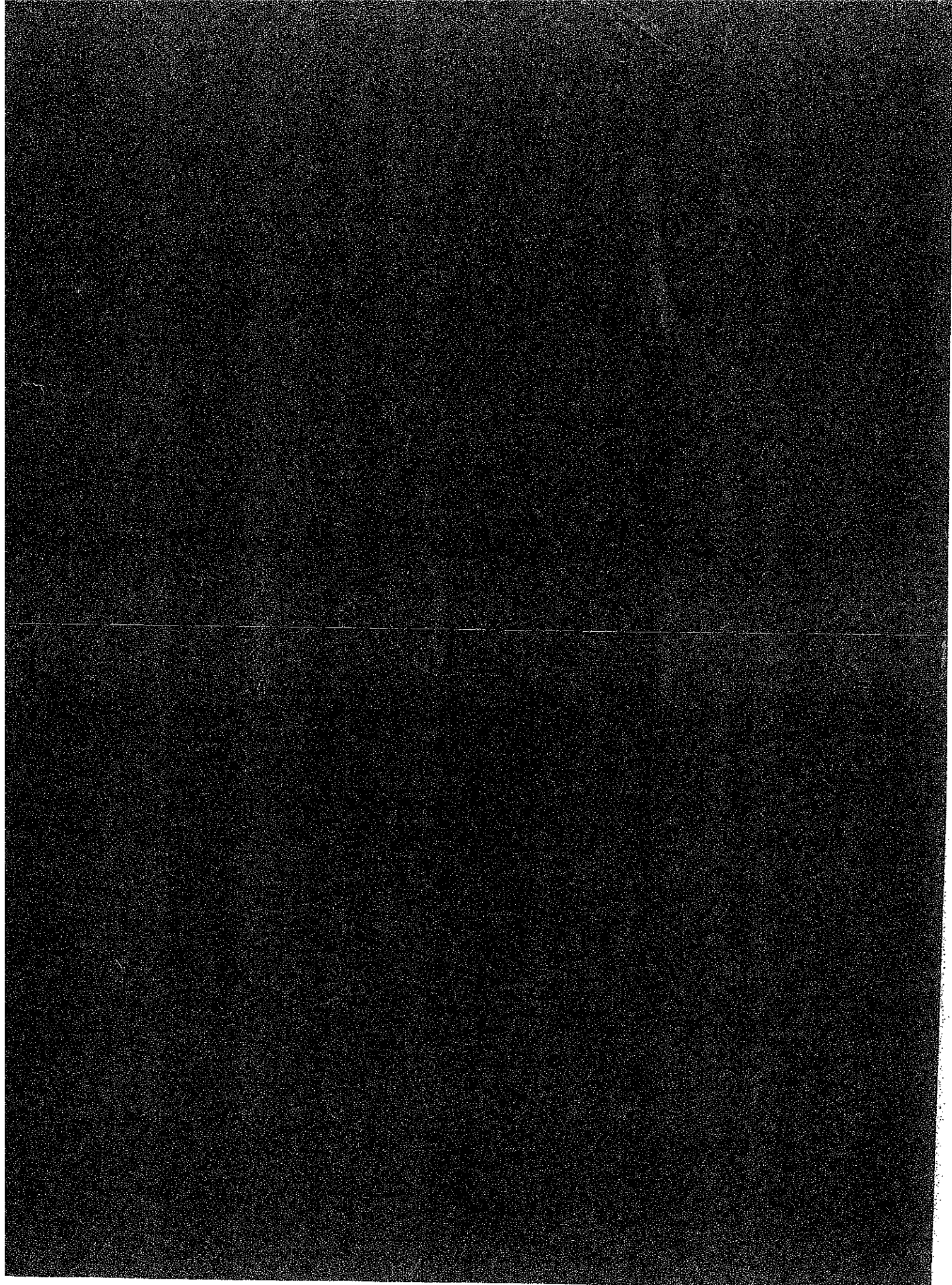
REGULATIONS (Section 12)	COMMENTS	PASS	FAIL
A) CONDITIONS Hazard to health of community		✓	
B) STORAGE		✓	
No garbage/organic waste stored	Mulch/Wood is stored in area denoted for farm use	✓	
No accumulation of stagnate water		✓	
15-ft. fire truck alleys between rows of salvage	Yard is very full. Owners stated they have been taking at least 25 cars per week to recycler and hope to increase that when other drive is back from FMLA.	✓	
No salvage above fence		✓	
No storage/trucks located outside fence	Employee vehicles and daily operation vehicles	✓	
Fluids removed		✓	
Tires covered/no more than 500 tires stored	Tires in tire trailer with some outside of trailer	✓	
C) GATES/ACCESS (16-ft wide)		✓	
D) OPERATING HOURS (8:00 am-6:00 pm Mon. thru Sat.)		✓	
E) NO BURNING ALLOWED		✓	
F) SETBACKS 50 ft. from center of road		✓	
G) FENCING/SCREENING		✓	
Opaque fence not less than 7 ft. or more than 12 ft. in height.		✓	
Fence shall be surrounded by natural landscaping or Type "A" screening.		✓	


William Payne, Code Enforcement Officer

Date 1-10-19







B) CATANESE BROTHERS SALVAGE

**663 LITTLE DEER CREEK VALLEY ROAD, RUSSELLTON, PA
15076**

(SEE ATTACHED CHECKLIST)

Comments.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE/DENY THE CATANESE BROTHERS SALVAGE
APPLICATION FOR THE 2019 SALVAGE YARD LICENSE.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

13-B

**ORDINANCE NO. 349
CHECKLIST**

Date of Inspection:

Applicant: Catanese Brothers

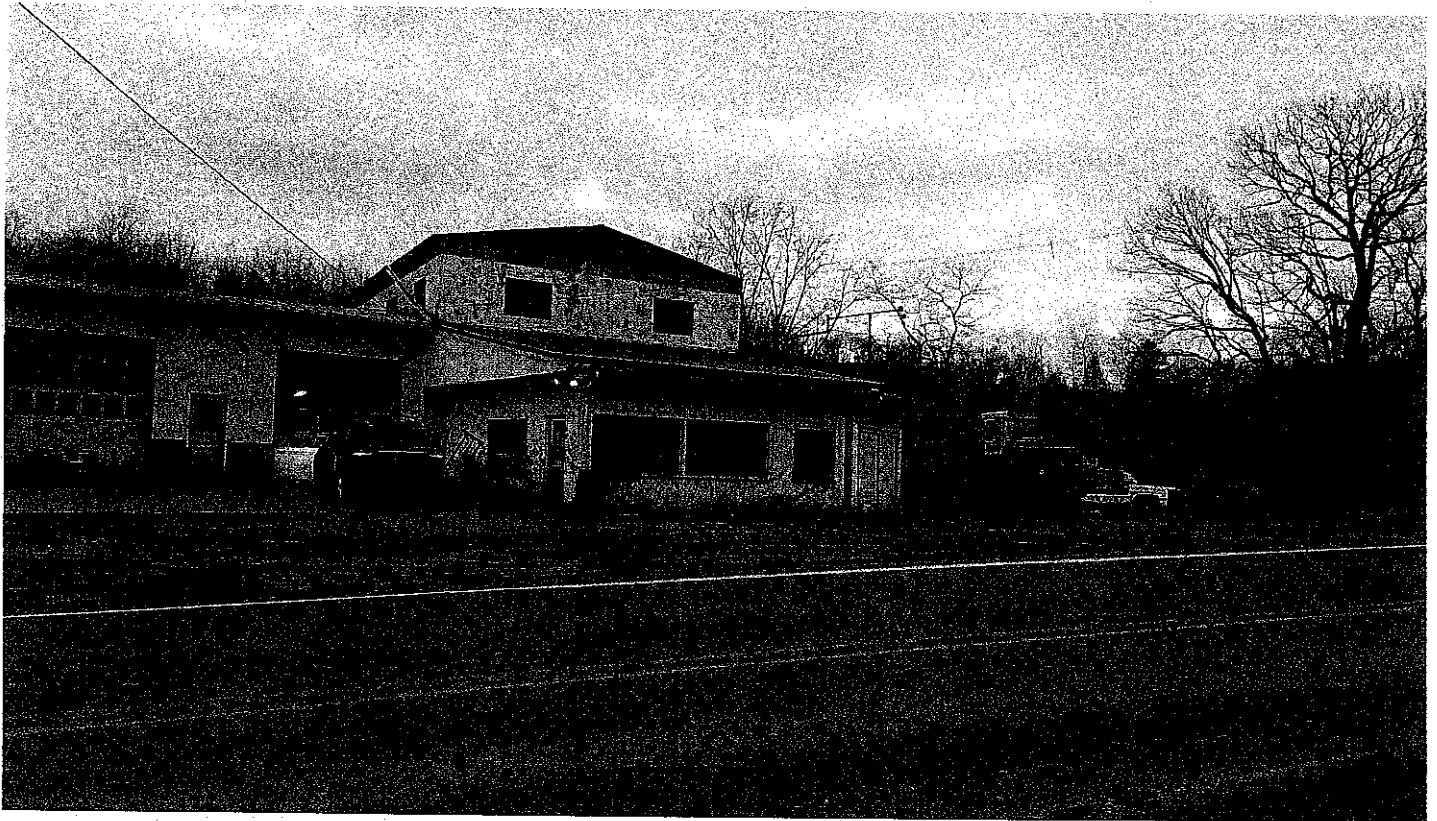
Fee Paid: \$400

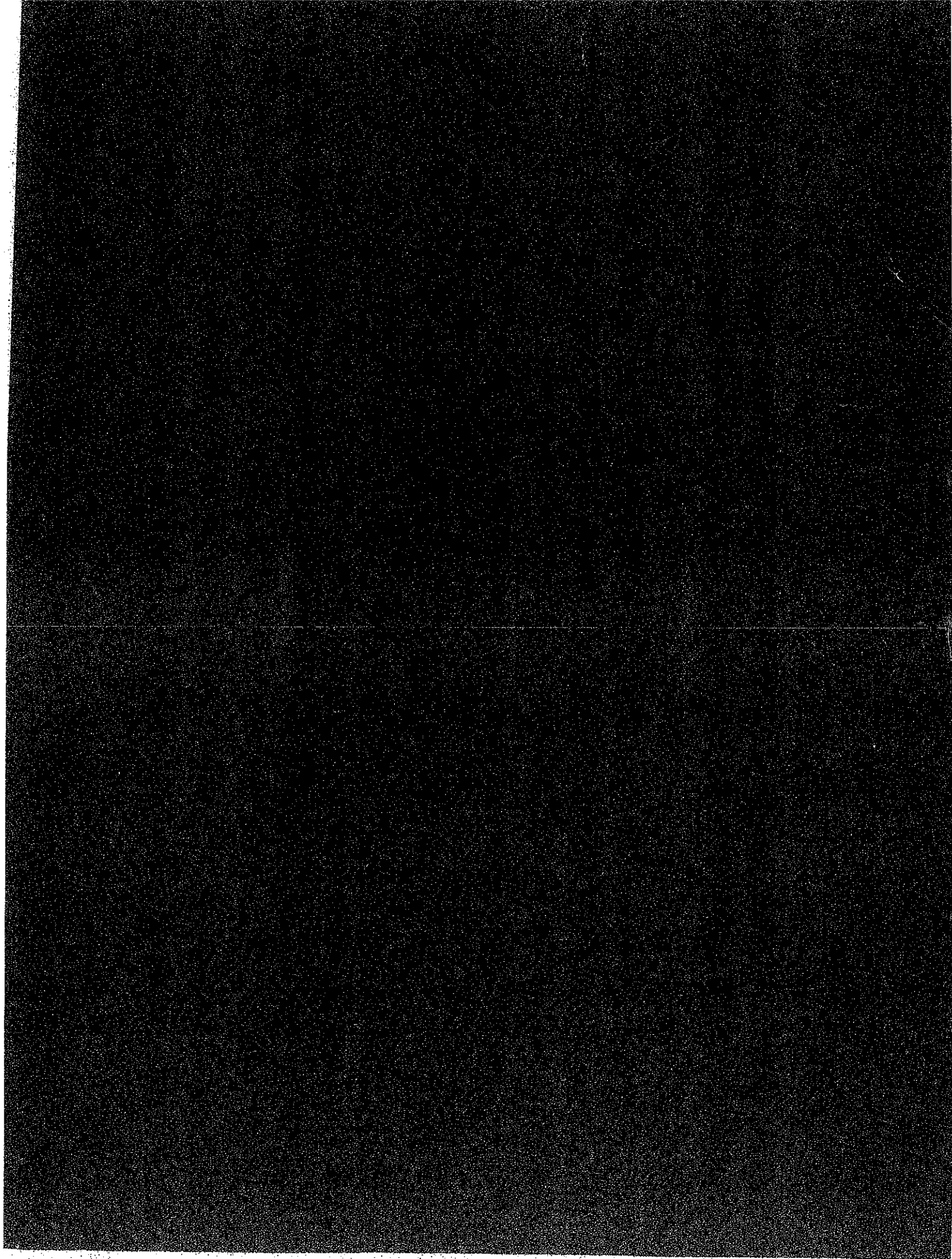
66 Little Deer Creek Valley Road

REGULATIONS (Section 12)	COMMENTS	PASS	FAIL
A) CONDITIONS Hazard to health of community		✓	
B) STORAGE	No Salvage Business occurred last year	✓	
No garbage/organic waste stored		✓	
No accumulation of stagnate water		✓	
15-ft. fire truck alleys between rows of salvage		✓	
No salvage above fence		✓	
No storage/trucks located outside fence	Red International truck and white pick-up truck, small amounts of debris/scrap located on back edge of gravel lot.		✓
Fluids removed		✓	
Tires covered/no more than 500 tires stored		✓	
C) GATES/ACCESS (16-ft wide)		✓	
D) OPERATING HOURS (8:00 am-6:00 pm Mon. thru Sat.)	Currently not active. Family ownership is still in dispute and soil testing from gas pump removal is still open and not expected to be closed out till April.	✓	
E) NO BURNING ALLOWED		✓	
F) SETBACKS 50 ft. from center of road		✓	
G) FENCING/SCREENING		✓	
Opaque fence not less than 7 ft. or more than 12 ft. in height.		✓	
Fence shall be surrounded by natural landscaping or Type "A" screening.	Section of fencing by main gate on right side of building and end section on left side of building is leaning and should be made sound.		✓


William Payne, Code Enforcement Officer

1-8-19
Date





**C) IAA ACQUISITION CORPORATION
49 BAIRDFORD ROAD, GIBSONIA, PA 15044**

(SEE ATTACHED CHECKLIST)

Comments.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO **APPROVE/DENY** THE IAA ACQUISITION CORPORATION
APPLICATION FOR THE 2019 SALVAGE YARD LICENSE.

MOTION SECOND AYES NAYES

MR. KARPUZI	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MRS. ROMIG	---	---	---	---
MR. VAEREWYCK	---	---	---	---
DR. DISANTI	---	---	---	---
MRS. JORDAN	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---

13-C

**ORDINANCE NO. 349
CHECKLIST**

Date of Inspection: _____

Fee Paid: \$500

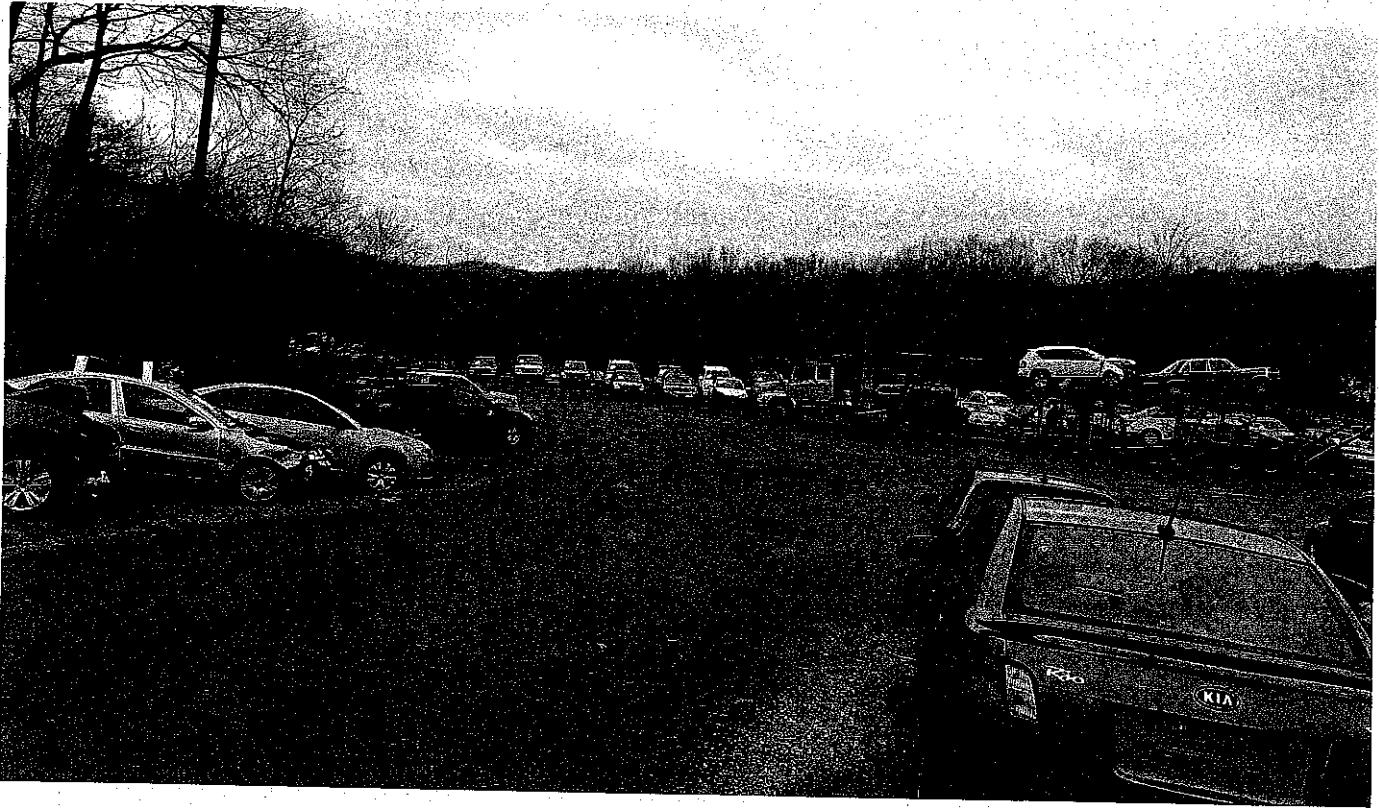
Applicant: Insurance Auto Auction

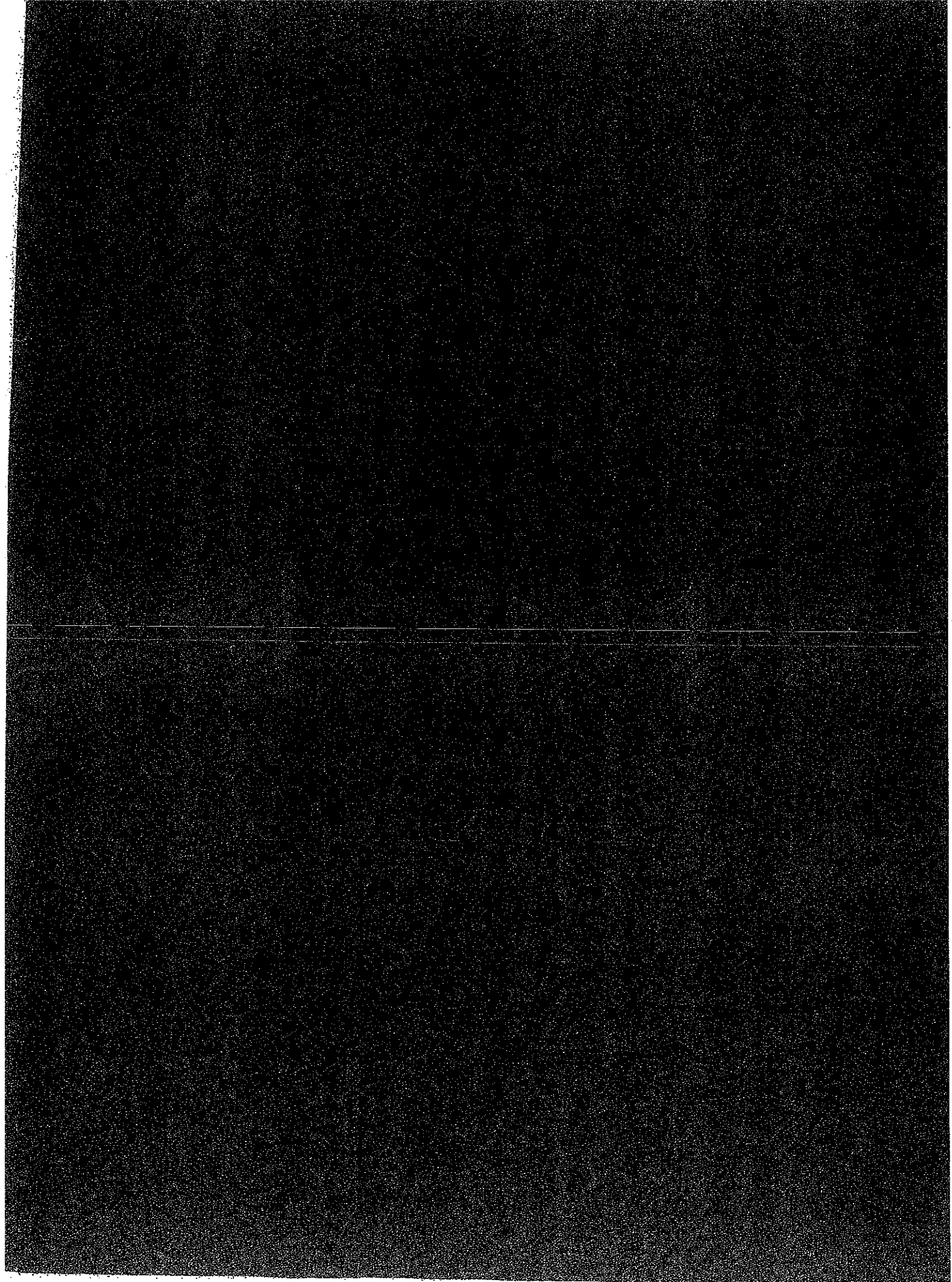
49 Bairdford Road Gibsonia PA 15044

REGULATIONS (Section 12)	COMMENTS	PASS	FAIL
A) CONDITIONS Hazard to health of community		✓	
B) STORAGE		✓	
No garbage/organic waste stored		✓	
No accumulation of stagnate water		✓	
15-ft. fire truck alleys between rows of salvage		✓	
No salvage above fence		✓	
No storage/trucks located outside fence		✓	
Fluids removed		✓	
Tires covered/no more than 500 tires stored		✓	
C) GATES/ACCESS (16-ft wide)		✓	
D) OPERATING HOURS (8:00 am-6:00 pm Mon. thru Sat.)		✓	
E) NO BURNING ALLOWED		✓	
F) SETBACKS 50 ft. from center of road		✓	
G) FENCING/SCREENING		✓	
Opaque fence not less than 7 ft. or more than 12 ft. in height.		✓	
Fence shall be surrounded by natural landscaping or Type "A" screening.		✓	


William Payne, Code Enforcement Officer

Date 1-3-19





**D) SMULLIN RECYCLING (FORMERLY BOULEVARD AUTO & TRUCK SALVAGE, LLC)
1813 SAXONBURG BLVD., TARENTUM, PA 15084**

(SEE ATTACHED CHECKLIST)

Comments.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO **APPROVE/DENY** THE SMULLIN RECYCLING APPLICATION FOR THE 2019 SALVAGE YARD LICENSE.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

13-D

**ORDINANCE NO. 349
CHECKLIST**

Date of Inspection:

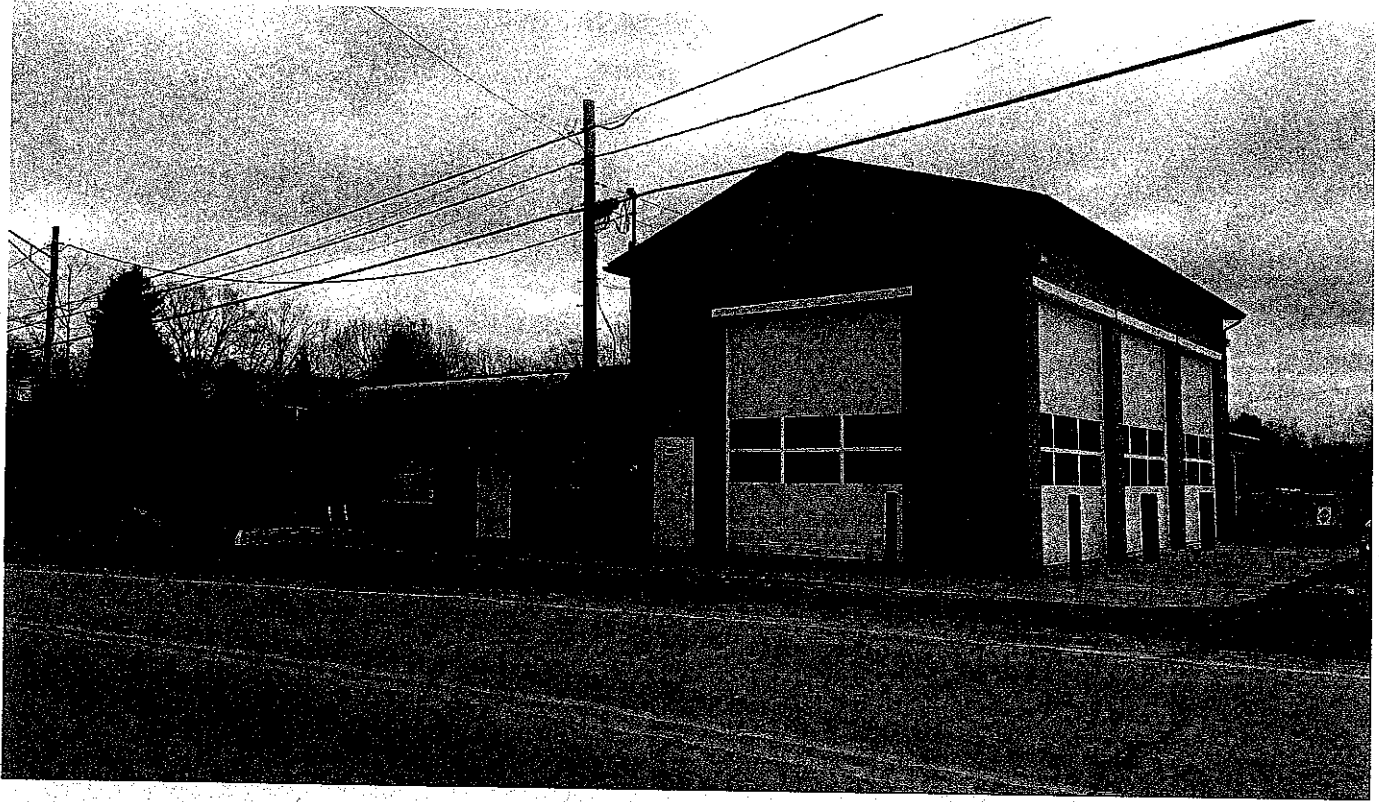
Fee Paid: \$400

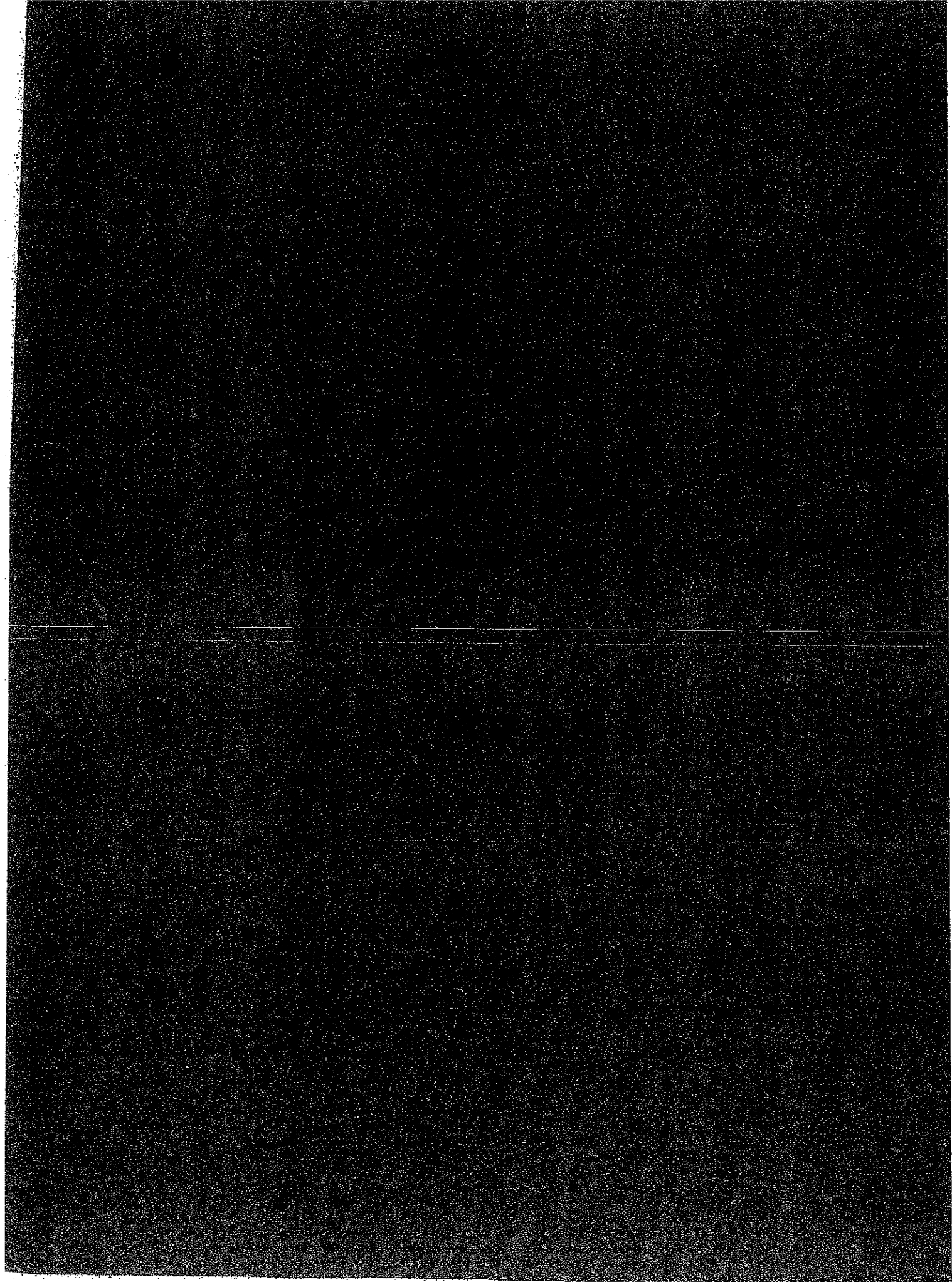
Applicant: Smullin Recycling
1813 Saxonburg Blvd. Tarentum PA 15084

REGULATIONS (Section 12)	COMMENTS	PASS	FAIL
A) CONDITIONS Hazard to health of community		✓	
B) STORAGE	No Salvage Business has occurred last year	✓	
No garbage/organic waste stored		✓	
No accumulation of stagnate water		✓	
15-ft. fire truck alleys between rows of salvage		✓	
No salvage above fence		✓	
No storage/trucks located outside fence		✓	
Fluids removed		✓	
Tires covered/no more than 500 tires stored		✓	
C) GATES/ACCESS (16-ft wide)		✓	
D) OPERATING HOURS (8:00 am-6:00 pm Mon. thru Sat.)	Currently not active. Site is currently being renovated and regraded. Building is repainted and new awnings installed and some parking lot paved.	✓	
E) NO BURNING ALLOWED		✓	
F) SETBACKS 50 ft. from center of road		✓	
G) FENCING/SCREENING		✓	
Opaque fence not less than 7 ft. or more than 12 ft. in height.	Front fence is partially removed during construction. Owner states no salvage business will occur until fence and screening is replaced.		✓
Fence shall be surrounded by natural landscaping or Type "A" screening.		✓	


William Payne, Code Enforcement Officer

1-8-19
Date





AUTHORIZATION: PURCHASE OF PUBLIC WORKS TRUCKS

ATTACHED IS THE QUOTE FROM SUPPES FORD AND US MUNICIPAL FOR TWO (2) NEW 2019 FORD F550 CHASSIS XL 4X4 SD REGULAR CAB 145" WB DRW AND 2019 EQUIPMENT UNDER THE PA COSTARS CONTRACT.

2 – 2019 FORD 550 SUPER DUTY 4X4 CAB & CHASSIS	\$ 93,448.00
2– EQUIPMENT PACKAGES WHICH INCLUDES BODIES, HYDRAULICS, SNOW PLOWS & SPREADERS	\$ <u>64,102.00</u>
TOTAL:	\$157,550.00

ATTACHED ARE THE FINANCING PROPOSALS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE PURCHASE OF TWO (2) NEW 2019 FORD 550 CHASSIS XL 4X4 SD REGULAR CAB 145" WB DRW AND THE TWO (2) 2019 EQUIPMENT PACKAGES TO SUPPES FORD AND US MUNICIPAL IN THE TOTAL AMOUNT OF \$157,550.00 AND THE FINANCING THROUGH LAUREL CAPITAL FOR FIVE YEARS AT THE RATE OF 3.60%.

MOTION SECOND AYES NAYES

MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

14



Suppes Ford
101 Main Street, Johnstown, Pennsylvania, 159011506
Office: 800-985-1597

Customer Proposal

Prepared for:

Brian Ruffner on behalf of West Deer
Township
West Deer Township
109 East Union Street
Cheswick, PA 15024
Office: 724-265-3680

Prepared by:

Joseph Cinko CoStars# 025-064
Office: 814-535-5531
Email: jcinko@suppesford.com

Date: 01/03/2019

Vehicle: 2019 F-550 Chassis XL
4x4 SD Regular Cab 145" WB DRW

Quote ID: 121718wd14





Brian Ruffner on behalf of West Deer Township
West Deer Township
109 East Union Street
Cheswick, PA 15024
Office: 724-265-3680

Re: Vehicle Proposal

Dear Brian,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Joseph Cinko CoStars# 025-064
Sales
814-535-5531
jcinko@suppesford.com



Suppes Ford
 101 Main Street, Johnstown, Pennsylvania,
 159011506
 Office: 800-985-1597

2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs

Dimensions

Exterior length: 230.7" * Cab to axle: 60.0" * Exterior width: 80.0" * Exterior height: 81.5" * Wheelbase: 145.0" * Front track: 74.8" * Rear track: 74.0" * Turning radius: 21.2' * Rear tire outside width: 93.9" * Min ground clearance: 8.2" * Front legroom: 43.9" * Front headroom: 40.8" * Front hiproom: 62.5" * Front shoulder room: 66.7" * Passenger volume: 64.6cu.ft. * Cargo volume: 11.6cu.ft. * Maximum cargo volume: 11.6cu.ft.

Powertrain

Powerstroke 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection * Recommended fuel : diesel * federal * TorqShift 6 speed automatic transmission with overdrive * Part-time * Limited slip differential * Fuel Economy Cty: N/A * Fuel Economy Highway: N/A * Transmission PTO provision

Suspension/Handling

Front Mono-beam non-independent suspension with anti-roll bar, HD shocks * Rear DANA 130 rigid axle leaf spring suspension with anti-roll bar, HD shocks * Firm ride Suspension * Hydraulic power-assist re-circulating ball Steering * Front and rear 19.5 x 6 argent steel wheels * LT225/70SR19.5 GBSW M+S front and rear tires * Dual rear wheels

Body Exterior

2 doors * Driver and passenger power remote heated, manual folding door mirrors with turn signal indicator * Turn signal indicator in mirrors * Black door mirrors * Chrome bumpers * Side steps * Trailer harness * Clearcoat paint * Front and rear 19.5 x 6 wheels * 2 front tow hook(s)

Convenience

Manual air conditioning with air filter * Power front windows * Driver and passenger 1-touch up * Driver and passenger 1-touch down * Remote power door locks with 2 stage unlock and illuminated entry * Manual tilt steering wheel * Manual telescopic steering wheel * Day-night rearview mirror * 1 1st row LCD monitor * Front cupholders * Passenger visor mirror * Driver and passenger door bins * Upfitter switches

Seats and Trim

Seating capacity of 3 * Front 40-20-40 split-bench seat * 4-way driver seat adjustment * Manual driver lumbar support * 4-way passenger seat adjustment * Centre front armrest with storage

Entertainment Features

AM/FM stereo radio * 4 speakers * Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights * Delay-off headlights * Fully automatic headlights * Variable intermittent front windshield wipers * Light tinted windows * Front reading lights * Tachometer * Outside temperature display * Trip computer * Trip odometer

Safety and Security

4-wheel ABS brakes * Brake assist * 4-wheel disc brakes * Driveline traction control * Dual front impact airbag supplemental restraint system with passenger cancel * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st row overhead airbag supplemental restraint system * Remote activated perimeter/approach lighting * Power remote door locks with 2 stage unlock and panic alarm * Security system with SecuriLock immobilizer * MyKey restricted driving mode * Manually adjustable front head restraints

Dimensions

General Weights

Curb	7,939 lbs.	GVWR	19,500 lbs.
Payload	11,750 lbs.		

Front Weights

Front GAWR	7,000 lbs.	Front curb weight	4,581 lbs.
Front axle capacity	7,000 lbs.	Front spring rating	7,000 lbs.

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Prepared for: Brian Ruffner on behalf of West Deer Township, West Deer Township
 By: Joseph Cinko CoStars# 025-064 Date: 01/03/2019



Suppes Ford
 101 Main Street, Johnstown, Pennsylvania,
 159011506
 Office: 800-985-1597

2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Front tire/wheel capacity	7,500 lbs.		
Rear Weights			
Rear GAWR	14,706 lbs.	Rear curb weight	3,358 lbs.
Rear axle capacity	14,706 lbs.	Rear spring rating	15,000 lbs.
Rear tire/wheel capacity	15,000 lbs.		
Trailer Type			
Harness	Yes	Brake controller	Yes
Trailer sway control	Yes		
General Trailing			
5th-wheel towing capacity	23500 lbs.	Gooseneck towing capacity	23500 lbs.
Towing capacity	18500 lbs.	GCWR	32000 lbs.
Fuel Tank type			
Capacity	40 gal.		
Off Road			
Min ground clearance	8 "		
Interior cargo			
Cargo volume	11.6 cu.ft.	Maximum cargo volume	11.6 cu.ft.
Rear Frame			
Height loaded	29 "	Height unloaded	35 "
Powertrain			
Engine Type			
Brand	Powerstroke	Block material	Iron
Cylinders	V-8	Head material	Aluminum
Ignition	Compression	Injection	Diesel direct injection
Liters	6.7L	Orientation	Longitudinal
Recommended fuel	Diesel	Valves per cylinder	4
Valvetrain	OHV	Forced induction	Intercooled turbo
Engine Spec			
Bore	3.90"	Compression ratio	16.2:1
Displacement	406 cu.in.	Stroke	4.25"
Engine Power			
Output	330 HP @ 2,600 RPM	Torque	750 ft.-lb @ 2,000 RPM
Alternator			
Type	Dual	Amps	377
Battery			
Amp hours	78	Cold cranking amps	750
Run down protection	Yes	Type	Dual
Engine Extras			
Block heater	Yes		
Transmission			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Transmission Gear Ratios

1st	3.974	2nd	2.318
3rd	1.516	4th	1.149
5th	0.858	6th	0.674
Reverse Gear ratios	3.128		

Transmission Torque Converter

Stall ratio

1.90

Transmission Extras

Driver selectable mode	Yes	Sequential shift control	SelectShift
PTO provision	Yes		

Drive Type

4wd type	Part-time	Type	Four-wheel
----------------	-----------	------------	------------

Drive Feature

Limited slip differential	Mechanical	Traction control	Driveline
Power take-off provision	Yes	Locking hub control	Manual
Transfer case shift	Manual		

Drive Axle

Ratio

4.88

Exhaust

Material	Stainless steel	System type	Single
----------------	-----------------	-------------------	--------

Emissions

CARB

Federal

Fuel Economy

Fuel type

Diesel

Engine Retarder

Type

Yes

Driveability

Brakes

ABS	4-wheel	ABS channels	3
Type	4-wheel disc	Vented discs	Front and rear

Brake Assistance

Brake assist

Yes

Suspension Control

Ride

Firm

Front Suspension

Independence	Mono-beam non-independent	Anti-roll bar	Regular
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Front Spring

Type	Coil	Grade	HD
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Front Shocks

Type

HD

Rear Suspension

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Independence Anti-roll bar	DANA 130 rigid axle Regular	Type	Leaf
Rear Spring Type	Leaf	Grade	HD
Rear Shocks Type	HD		
Steering Activation	Hydraulic power-assist	Type	Re-circulating ball
Steering Specs # of wheels	2		
Exterior			
Front Wheels Diameter	19.5"	Width	6.00"
Rear Wheels Diameter	19.5"	Width	6.00"
Dual	Yes		
Front and Rear Wheels Appearance	Argent	Material	Steel
Front Tires Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
Tread	M+S	Type	LT
Width	225mm	LT load rating	G
RPM	645		
Rear Tires Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
Tread	M+S	Type	LT
Width	225mm	LT load rating	G
RPM	645		
Wheels Front track	74.8"	Rear track	74.0"
Turning radius	21.2'	Wheelbase	145.0"
Rear tire outside width	93.9"		
Body Features			
Front license plate bracket	Yes	Front splash guards	Yes
Body material	Aluminum	Side impact beams	Yes
Side steps	Yes	Front tow hook(s)	2
Body Doors			
Door count	2		
Exterior Dimensions			
Length	230.7"	Body width	80.0"
Body height	81.5"	Cab to axle	60.0"

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Axle to end of frame	47.2"	Frame section modulus	17.2cu.in.
Frame yield strength (psi)	50000.0	Frame rail width	34.2"
Front bumper to Front axle	38.3"	Cab to end of frame	107.2"
Front bumper to back of cab	123.7"		

Safety

Airbags

Driver front-impact	Yes	Driver side-impact	Seat mounted
Overhead Safety Canopy System curtain 1st row		Passenger front-impact	Cancellable
Passenger side-impact	Seat mounted		

Seatbelt

Height adjustable	Front
-------------------------	-------

Security

Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		

Seating

Passenger Capacity

Capacity	3
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Front Seats

Split	40-20-40	Type	Split-bench
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Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Manual

Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Front Head Restraint

Control	Manual	Type	Adjustable
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Front Armrest

Centre	Yes	Storage	Yes
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Front Seat Trim

Material	Vinyl	Back material	Vinyl
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Convenience

AC And Heat Type

Air conditioning	Manual	Air filter	Yes
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Audio System

Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes		

Audio Speakers

Speaker type	Regular	Speakers	4
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Audio Antenna

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL (F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Type	Fixed		
LCD Monitors			
1st row	1	Primary monitor size (Inches)	2.3
Convenience Features			
Retained accessory power	Yes	12V DC power outlet	2
Upfitter switches	Yes		
Door Lock Activation			
Type	Power with 2 stage unlock	Remote	Keyfob (all doors)
Integrated key/remote	Yes		
Instrumentation Type			
Display	Analog		
Instrumentation Gauges			
Tachometer	Yes	Engine temperature	Yes
Turbo/supercharger boost	Yes	Transmission fluid temp	Yes
Engine hour meter	Yes		
Instrumentation Warnings			
Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Door ajar	Yes	Service interval	Yes
Brake fluid	Yes		
Instrumentation Displays			
Clock	In-radio display	Exterior temp	Yes
Systems monitor	Yes		
Instrumentation Feature			
Trip computer	Yes	Trip odometer	Yes
Steering Wheel Type			
Material	Urethane	Tilting	Manual
Telescoping	Manual		
Front Side Windows			
Window 1st row activation	Power		
Window Features			
1-touch down	Driver and passenger	1-touch up	Driver and passenger
Tinted	Light		
Front Windshield			
Wiper	Variable intermittent		
Rear Windshield			
Window	Fixed		
Interior			
Passenger Visor			
Mirror	Yes		
Rear View Mirror			

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Equipment & Specs (cont'd)

Day-night	Yes		
Headliner			
Coverage	Full	Material	Cloth
Floor Trim			
Coverage	Full	Covering	Vinyl/rubber
Trim Feature			
Gear shift knob	Urethane	Interior accents	Chrome
Lighting			
Dome light type	Fade	Front reading	Yes
Illuminated entry	Yes	Variable IP lighting	Yes
Storage			
Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Locking	Passenger door bin	Yes
Illuminated	Yes	Instrument panel	Bin
Dashboard	Covered		
Legroom			
Front	43.9"		
Headroom			
Front	40.8"		
Hip Room			
Front	62.5"		
Shoulder Room			
Front	66.7"		
Interior Volume			
Passenger volume	64.6 cu.ft.		

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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL (F5H)
 Price Level: 930 Quote ID: 121718wd14

Warranty - Standard Equipment & Specs

Warranty

Basic

Distance	36,000 miles	Months	36 months
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Powertrain

Distance	60,000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60,000 miles	Months	60 months
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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Options

Description	MSRP
Base Vehicle Price (F5H)	\$42,040.00
Order Code 660A	N/C
<i>Includes:</i>	
- Wheels: 19.5" Argent Painted Steel Includes manual locking hubs.	
- HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar.	
- Radio: AM/FM Stereo Includes 4 speakers.	
Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20	\$9,010.00
<i>Includes Diesel Exhaust Fluid (DEF) tank, Intelligent Oil-Life Monitor, manual push-button engine-exhaust braking and split-shaft calibration compatibility.</i>	
<i>Includes:</i>	
- Dual 78-AH 750 CCA Batteries	
Transmission: TorqShift 6-Speed Automatic	N/C
<i>(6R140). Includes SelectShift.</i>	
Limited Slip w/4.88 Axle Ratio	\$360.00
GVWR: 19,500 lb Payload Plus Upgrade Package	\$1,155.00
<i>Includes upgraded frame, rear-axle and low deflection/high capacity springs. Increases max RGAWR to 14, 706. Note: See Order Guide Supplemental Reference for further details on GVWR.</i>	
Tires: 225/70Rx19.5G BSW Traction (TGK)	\$215.00
<i>Includes 4 traction tires on the rear and 2 traction tires on the front. Not recommended for over the road applications; could incur irregular front tire wear and/or NVH. Optional spare is 225/70Rx19.5G BSW traction.</i>	
Wheels: 19.5" Argent Painted Steel	Included
<i>Includes manual locking hubs.</i>	
HD Vinyl 40/20/40 Split Bench Seat	Included
<i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	
Monotone Paint Application	STD
145" Wheelbase	STD
Power Equipment Group	\$915.00
<i>Deletes passenger side lock cylinder. Includes upgraded door-trim panel.</i>	
<i>Includes:</i>	
- Accessory Delay	
- Advanced Security Pack ¹ <i>Includes SecurILock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i>	
- Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals.</i>	
- MyKey <i>Includes owner controls feature.</i>	
- Power Front Side Windows <i>Includes 1-touch up/down driver/passenger window.</i>	
- Power Locks	
- Remote Keyless Entry	
Snow Plow Prep Package	\$185.00
<i>Includes pre-selected springs (see Order Guide Supplemental Reference for springs/FGAWR of specific vehicle configurations). Note 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. Note 2: Also allows for the attachment of a winch.</i>	
Engine Block Heater	\$100.00
Transmission Power Take-Off Provision	\$280.00
<i>Includes transmission mounted live drive and stationary mode PTO.</i>	

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 By: Joseph Cinko CoStars# 025-064 Date: 01/03/2019



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2019 F-550 Chassis, SD Regular Cab
 4x4 SD Regular Cab 145" WB DRW XL(F5H)
 Price Level: 930 Quote ID: 121718wd14

Selected Options (cont'd)

Description	MSRP
Dual Extra Heavy-Duty Alternators (Total 377-Amps)	\$115.00
Trailer Brake Controller	\$270.00
<i>Includes smart trailer tow connector. Verified to be compatible with electronic actuated drum brakes only.</i>	
Platform Running Boards	\$320.00
Radio: AM/FM Stereo	Included
<i>Includes 4 speakers.</i>	
XL Decor Group	\$220.00
<i>Includes: - Chrome Front Bumper</i>	
50-State Emissions System	STD
Medium Earth Gray	N/C
Race Red	N/C
SUBTOTAL	\$55,185.00
Destination Charge	\$1,495.00
TOTAL	\$56,680.00

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 Price Level: 930 Quote ID: 121718wd14

Pricing - Multiple Vehicles (2)

MSRP

Vehicle Pricing \$113,360.00

Pre-Tax Adjustments

Code	Description	
1211718rp	Rustproof and Undercoat	\$1,390.00
121718fcs	Fleet and CoStar Discounts	-\$21,302.00

Total **\$93,448.00**

 Customer Signature

 Acceptance Date

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 By: Joseph.Cinko CoStars# 025-064 Date: 01/03/2019



U.S. MUNICIPAL

SERVING THOSE WHO SERVE THE PUBLIC

QUOTATION

Quotation No. 7528 SS

Date: 1/2/2019

461 Glennie Circle
King Of Prussia, Pa. 19406
Phone 800-222-1980
Fax 610-275-4270

10583 Raystown Rd.
Huntingdon, Pa. 16658
Phone 800-222-1980
Fax 814-627-3381

1519 Evans City Rd.
Evans City, Pa. 16033
Phone 800-222-1980
Fax 724-538-4976

To: West Deer Township

Attn: John Yourish
Phone: 724-265-1333

Fax: 724-265-2228

Customer #: 14505

Email: jyourich@westdeertownship.com

Ship To:		Customer P.O. #	
Street:	109 East Union Road	Purchasing Agent:	
City:	Cheswick	Salesman:	Brian Ruffner
State:	PA	County:	Allegheny
Attn:	John Yourish	Contract #	CoStars 025-019
Phone#	724-265-1333		
Ship Via:	Best Way		

Quantity	Part No.	Description	Unit Price	Amount
1	133USD-9	GALION 9' 201-4B 10 GAUGE STAINLESS STEEL DUMP BODY	\$ 32,051.00	\$ 32,051.00
*		INSIDE WIDTH: 84"		
*		SIDE HEIGHT: 13"		
		SIDES: 201-4B 10 GAUGE STAINLESS STEEL		
		BOARD GUSSETS		
*		TAILGATE PANELS: 3		
*		TAILGATE HEIGHT: 24"		
*		TAILGATE MATERIAL: 201-4B 10 GAUGE STAINLESS STEEL		
*		TAILGATE CONTROLS: MANUAL		
*		LONGSILLS: 9" CHANNEL FORMED STEEL		
*		CROSSMEMBERLESS		
*		BODY FLOOR: 3/16" AR450 HARDOX STEEL		
*		BULKHEAD MATERIAL: 201-4B 10 GAUGE STAINLESS STEEL		
*		CABSHIELD LENGTH: 24"		
*		CABSHIELD WIDTH: 84"		
*		CABSHIELD MATERIAL: 201-4B 10 GAUGE STAINLESS STEEL		
*		ALL STAINLESS STEEL HARDWARE		
*		FRONT FLAPS: STAINLESS STEEL		
*		LADDER: TWO STEP - TUCK UNDER - DRIVERS SIDE		
*		STAINLESS STEEL SIDE STEP MOUNTED ON BODY ABOVE LADDER		
*		GRAB HANDLE: DRIVERS SIDE		
*		BODY PROP		
*		HOIST: CS615T-09 - SCISSOR STYLE HOIST		
*		CONSPICUITY TAPE: 2" RED/WHITE		
1		SHOVEL BRACKET: SPRING LOADED STAINLESS STEEL		
*		SIDE BOARDS: 2" X 8" OAK PAINTED BLACK		
6		CHAIN COVER: NYLON MESH		
*		MUD FLAPS: 24"X36" NON-REFLECTIVE		
*		1/2" PINTLE PLATE WITH 2" RECEIVER, TOW LOOPS, ICC BUMPER,		
		7 PIN TRAILER SOCKET WITH PROTECTIVE BOOT		



Quantity	Part No.	Description	Unit Price	Amount
		BELT DRIVEN HYDRAULIC SYSTEM		
*		3 SECTION SYSTEM - OPERATES BODY DA, PLOW ANGLE DA, PLOW LIFT		
		SINGLE ACTING WITH DETENT FLOAT AND SPREADER AUGER AND		
		SPINNER		
*		15 GALLON ALUMINUM HYDRAULIC TANK		
*		ALUMINUM CONSOLE IN CAB FOR SPREADER VALVE		
*		MANUAL SPREADER SYSTEM WITH ADJUSTABLE FLOW DIVIDER		
		LIGHTING AND ELECTRICAL		
*		ELECTRICAL JUNCTION BOX: HIGH IMPACT CHEMICAL RESISTANT PLASTIC		
*		COMPRESSION FITTING: 3/8" I.D. FITTING FOR 2 CONDUCTOR CABLE		
*		BODY-UP INDICATOR KIT: WEATHER TIGHT SWITCH, 20' WIRING HARNESS,		
		PACKARD WEATHERPROOF CONNECTORS, BODY AND CHASSIS MOUNTING		
		BRACKETS, RED INDICATOR LIGHT AND IN-CAB INDICATOR DECAL		
1		SPREADER LIGHT: 12 VOLT LED 54 DIODE-CLEAR		
*		COMBO LAMPS: STOP/TAIL/TURN/AND BACK-UP LAMPS IN REAR POSTS		
2		STROBES IN REAR POST: AMBER LED		
4		STROBES IN CABSHIELD: AMBER LED, 2 FRONT, 1 ON EACH SIDE		
4		REFLECTORS: RED OVAL ACRYLIC LENS AND HOUSING STICK-ON		
2		REFLECTORS: AMBER OVAL ACRYLIC LENS AND HOUSING STICK-ON		
*		BACK UP ALARM		
		SNOW PLOW		
1		WESTERN 9' PRO PLUS SNOW PLOW OPERATING OFF CENTRAL		
		HYDRAULICS INCLUDES PLOW EDGE, RUBBER DEFLECTOR, AND PLOW		
		LIGHTS, USM TO SUPPLY CARBIDE CUTTING EDGE.		
		SPREADER		
1		FLINK VCT12PA6SS UNDER BODY TAILGATE SPREADER		
*		ALL STAINLESS STEEL CONSTRUCTION, EXCLUDING THE 6" AUGER WHICH		
		IS STEEL AND SPINNER IS MADE OF POLYURETHANE. ALL LATCHES AND		
		HARDWARE ARE STAINLESS STEEL		
		TRUCK FRAMES WILL BE RECEIVED READY TO ACCEPT BODY. RELOCATION OF BATTERY		
		BOXES AND AIR TANKS WILL BE QUOTED SEPARATELY UPON ARRIVAL OF TRUCK		
		CHASSIS. US MUNICIPAL WILL NOT BE RESPONSIBLE FOR MOVING THESE ITEMS AT		
		NO COST.		
Customer Acceptance Signature: _____				
Print Name: _____				
Date: _____				
			Delivery	
			Total	\$ 32,051.00

Prepared By: Brian Ruffner
 Phone: 412-742-3147
 Email: bir@usmuni.com
 Quote firm until: 2/28/2019

Price: \$ 32,051.00
 Tax: EXEMPT
****Total Price: \$ 32,051.00**

2 - 64,102.00

LAUREL CAPITAL CORPORATION

6600 Brooktree Court
Suite 3000

P.O. Box 839
Wexford, PA 15090-0839

Phone: (724) 933-5200
Fax: (724) 933-5203
Muitter@laurelcapital.net, 2018

January 9, 2019

West Deer Township
109 East Union Road
Cheswick Pa 15024
Attn: Daniel Mator, Township Manager

Dear Mr. Mator,

Per our conversation, please find the following equipment lease proposal from Laurel Capital Corporation regarding the purchase of two Ford F550 trucks with equipment and a Compact Track Loader.

Lessee: West Deer Township

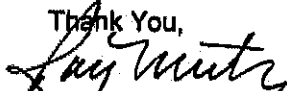
Amount	Term,	Rate	Payment:
\$163,592.	3 annual payments	3.50%	\$56,422.
\$163,592.	5 annual payments	3.60%	\$35,075.
\$70,829.	3 annual payments	3.50%	\$24,428.
\$70,829.	5 annual payments	3.60%	\$15,185.
Buy-out:	\$1.00		

Advance payment; One annual payment in advance at closing.

The above terms are based on current market conditions and subject to final credit approval.

Please call if you have any questions or need to discuss other terms.

Thank You,


Ray Muiter



F.N.B. Commercial Leasing

Municipal Leasing
F.N.B. Commercial Leasing
Kris Cool
1853 Highway315
Pittston, PA 18640
P:800-278-6259

January 4, 2019

West Deer Township
109 East Union Road
Cheswick, PA 15024

Dear Sir/Madam:

Thank you for allowing F.N.B. Commercial Leasing to provide your municipality with lease financing. Below are options you may choose from in making your equipment leasing decisions. If you have any questions, please contact any of our sales representatives at 800-278-6259. Lease Quotes and Financing provided by F.N.B. Commercial Leasing.

Description: 2019 Ford F550 Super Duty and Plow Equipment
Amount: \$163,592.00

\$1.00 Purchase Option	3 Year Term	5 Year Term
Annual Payments	\$56,859.78	\$35,551.71

At the end of the lease term, lessee may purchase the equipment for \$1.00. Rate is based on 4.25%. There is no prepayment penalty.

Quotes are for financing equipment that is used for Municipal purposes and is calculated using first payment due at signing. ALL FEES ARE WAIVED. Quoted payments do not include maintenance or insurance. Quotes are subject to credit approval and may change without notice. Payment, term and structure may change depending on risk and strength of Lessee.

This quote is valid for 30 days from today which will be February 4, 2019.

Municipal Leasing - 1853 Highway315 - Pittston, PA 18640
Fax 800-278-6265

911Leasing.com
432A Frye Farm Road
Greensburg, PA 15601



Phone: (800) 214-4606
Fax: (724) 238-3133
ICharney@911Leasing.com

Financing Proposal for West Deer Township

January 7, 2019

To: Daniel Mator

REF: 1.7.WESTDEER.IMC

From: Irma Charney
911Leasing.com
432A Frye Farm Road
Greensburg, PA 15601

Financing for 2 New 2019 Ford F550 Super Duty 4x4 Cabs and Chassis, and Plowing Equipment

Pricing: \$ 163,592.00

	TERM	RATE	PAYMENTS	
1.	Three Years	4.4%	3 Payments @ \$ 57,085.77	Due Starting February 1, 2019
2.	Five Years	4.4%	5 Payments @ \$ 35,724.03	Due Starting February 1, 2019

As you review our quote, please note the following points:

- This is a proposal. Final terms are subject to credit review and your acceptance.
- The expiration date is the date by which we must receive executed financing documents. It is not the date by which you agree to the terms. **This quote expires 15 days from proposal date.**
- Should we proceed with this transaction, you would have the title/ownership to the equipment from the beginning. There would, however, be a lien on the equipment until the obligation is paid.
- This transaction must be designated as a Tax-Exempt under section 103 of the Internal Revenue Code of 1986 as amended.
- Documentation and UCC Fee WAIVED

Accepted By: _____ / _____ Title _____ Date _____



BUSINESS | MUNICIPAL | ENERGY
1387 Fairport Road, Ste. 1000B-1
Fairport, NY 14450
Phone: (585) 419-9190 / Fax: (585) 419-9110
RealLease.com

January 9, 2019

Daniel Mator, Township Manager
West Deer Township
109 East Union Road
Cheswick, PA 15024

Dear Daniel:

ROC Leasing LLC dba Real Lease is pleased to present the following Municipal Lease Purchase Proposal for West Deer Township. The terms and provisions are subject to Lessor's cost and availability of funds, acceptance and approval of management of Lessor and are pursuant to the following terms and conditions.

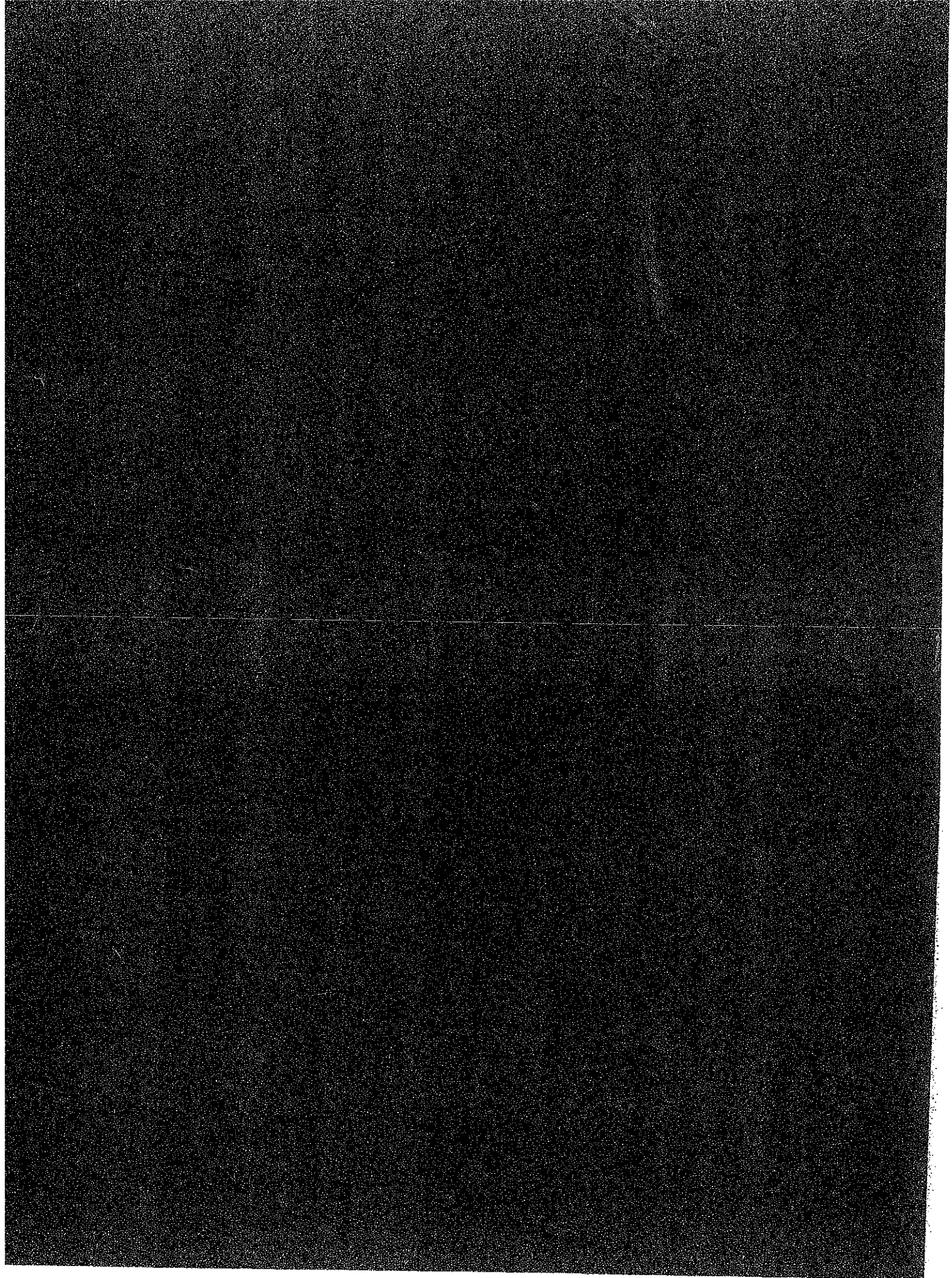
Lessee: West Deer Township
Vendor: TBD
Equipment: 2019 Ford F550 Super Duty 4x4 Cab, Chassis & Plowing Equipment
Equipment Cost: \$163,592.00
Term: Three (3) annual payments of \$57,165.51 each, in advance. Current Municipal rate is 4.912%.
Five (5) annual payments of \$35,614.22 each, in advance. Current Municipal rate is 4.43%.
End of Lease Option: \$1.00
Rate Adjustment: The above quotes are floating and will be adjusted in conjunction with the then corresponding U.S. Treasury Instruments as published in the Wall Street Journal. The Lease Agreement will provide for fixed lease payments for the term.

We appreciate the opportunity to provide this proposal for your upcoming equipment needs. Please call our office at (585) 419-7913 with any questions.

Sincerely,

Michael A. Ruocco

Michael A. Ruocco
V.P. Sales & Business Development



AUTHORIZATION: PURCHASE 2019 JCB SKID STEER LOADER

ATTACHED IS THE QUOTE FROM STEPHENSON JCB FOR ONE (1) NEW 2019 JCB 300T TIER 4 FINAL TRACKED, VERTICAL LIFT, NEW GENERATION, COMPACT TRACKED LOADER.

EQUIPMENT TOTAL	\$70,828.64
LESS TRADE-IN -- 2005 JCB Skid Steer	- <u>\$11,500.00</u>
TOTAL	\$59,328.64

ATTACHED ARE THE FINANCING PROPOSALS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE PURCHASE OF ONE (1) NEW 2019 JCB 300T TIER 4 FINAL TRACKED LOADER TO STEPHENSON JCB IN THE AMOUNT OF \$70,828.64 (**LESS TRADE-IN OF \$11,500.00 FOR THE TOTAL AMOUNT OF \$59,328.64**) OR (**WITHOUT THE TRADE-IN**) AND FINANCING THROUGH LAUREL CAPITAL FOR FIVE YEARS AT THE RATE OF 3.60%.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

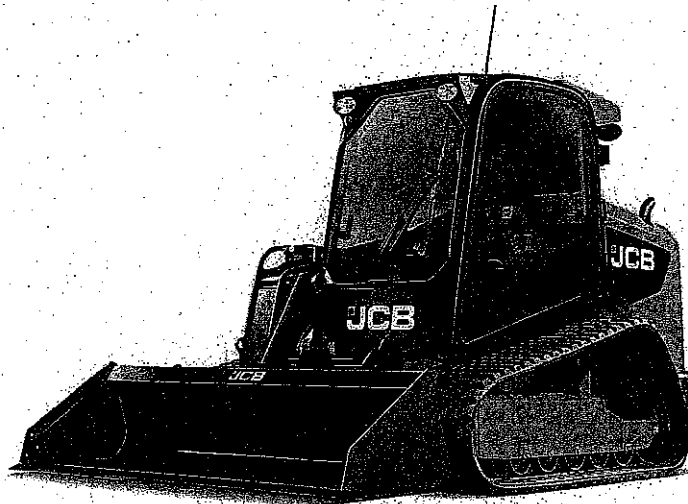
15



Product Quotation

Prepared For:

**West Deer Township ALL
West Deer PA**



12-26-18

**Prepared By:
MONICA GRIFFITHS
STEPHENSON JCB
Prospect PA 16052
mobile:**

Image is for indicative purpose only and may not represent exact equipment being quoted



Serving Pennsylvania and Upstate New York for over 50 years, Stephenson Equipment is your source for lifting and construction equipment. We carry a full line of new JCB products for sale and well maintained pre-owned and used construction equipment and tools from a variety of manufacturers. Our dealership has what you need including skid steer loaders, asphalt pavers, compactors, excavators, backhoe loaders, industrial forklifts and wheel loaders!

Our staff has been manufacturer-trained and is experienced in finding efficient solutions to our clients' needs. Whether its parts, service, sales or rentals we are ready to assist you in every way possible.

Standard Equipment

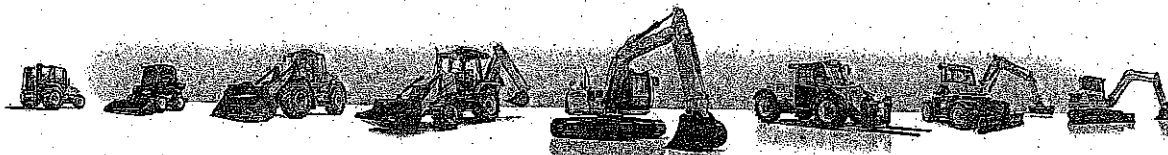
Standard Equipment and Features & Benefits related to this product are subject to change without notice

ENGINE	4.4L (268CID) 74 SAE Gross HP, JCB EcoMAX engine, centrifugal dry type dual stage air cleaner. Fuel filter with water separator, 1000 CCA battery; variable speed hydraulically driven fan.
TRANSMISSION	Servo Controls with hydrostatic transmission. Travel Speeds of 0-5.7 mph in both forward and reverse. Optional Creep speed provides operation from 0-1/2 of full speed for special applications. An optional two (2) speed transmission is available providing a low range of 0-4.8 mph and a high range of 0-7.8 mph
RUBBER TRACKS	Fitted with 17.7 in wide tracks provide a machine width of 78 in and a ground bearing pressure
BRAKES	Machine braking provided through the hydrostatic transmission. Parking brake consists of multiple disc, oil immersed, spring applied hydraulic release that provides a fail safe with the engine off. Electrically activated through a switch on the instrument panel or by raising seat bar.
ELECTRICAL	Meets IP69 (external) IP67 (internal) water ingress standard. Worklights, 2 Front and 1 Rear, Reverse Alarm, Horn, and 12 volt Accessory Socket.
INSTRUMENTS	Audible and visual warning systems, right and left side mounted instrument panels. Standard electronic throttle control with optional foot throttle.
CAB OR CANOPY	SAE certified ROPS/FOPS, left side entry. Mechanical vinyl suspension seat with seatbelt and operator restraint interlock for drive and loader functions. Cab units are pressurized and available with heat or heat and A/C, sliding left window and full side door. Right Hand glass standard on canopy and cab builds.
HYDRAULICS	24 gpm at 3335 psi standard flow. Optional 33 gpm at 3335 psi available.
LOADER	Rated Operating Capacity of 3000 lbs, Vertical Lift Loader Design provides vertical lift path and increased reach at full lift vs Radial Lift Designs. Auxiliary circuit is standard for operation of hydraulic powered attachments. Choice of Standard Mechanical or Optional Electric Quick Hitch. Hydraulic Float standard on all models. Loader Options include: Parallel Lift in raise only, SRS (smooth ride system), left hand auxiliary pipework.
SERVICEABILITY	Cab tilts forward to provide further access to the hydraulic components. Rear door provides access to engine bay and daily maintenance and check points.





Standard Equipment





Features and Benefits

Standard Equipment and Features & Benefits related to this product are subject to change without notice

4.4L JCB EcoMAX TCAE-55 engine

No need for after treatment or regeneration due to HP being below 74 HP threshold for emissions

Servo Controls with hydrostatic transmission. Optional Creep Speed

Multiple speeds to accommodate variety of applications. Optional two speed with travel Speeds of 4.8 to 7.8 mph in both forward and reverse.

Machine braking provided through the hydrostatic transmission

Less wear parts and fail safe when engine is off

SAE certified ROPS/FOPS, left side entry

Safest skid steer on the market with side door entry

Meets IP69 (external) IP67 (internal) water ingress standard

Protects worklights - 2 Front and 1 Rear, Reverse Alarm, Horn, and 12V Accessory Socket

24gpm @ 3335psi standard flow. Optional 33gpm

Provides versatility of attachments and applications

Rated Operating Capacity of 3000 lbs, Vertical Lift Loader Design

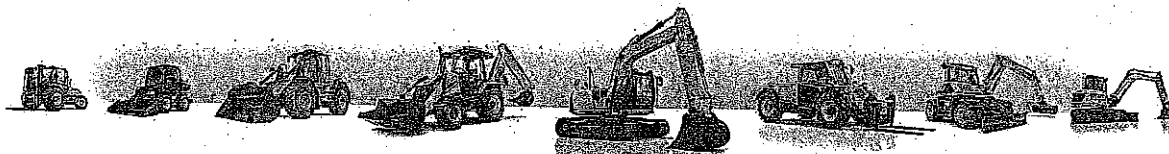
Provides for maximum loader lift breakout force for superior digging performance

Choice of Standard Mechanical or Optional Powered Quick Hitch

Variety accommodates all users in a variety of applications

Cab tilts forward

Provide further access to the hydraulic components





Prepared For:

West Deer Township ALL
West Deer PA

Dealer Information
STEPHENSON JCB
796 Unionville Road
Prospect PA 16052
phone:8888060643

Prepared By:

MONICA GRIFFITHS
monica.griffiths@walshequipmentinc.com
mobile:
Quote Date: 12/20/18
Valid Until: 01/19/19
Quotation Reference: 212588

Model: 300T T4

Qty: 1

Equipment Description

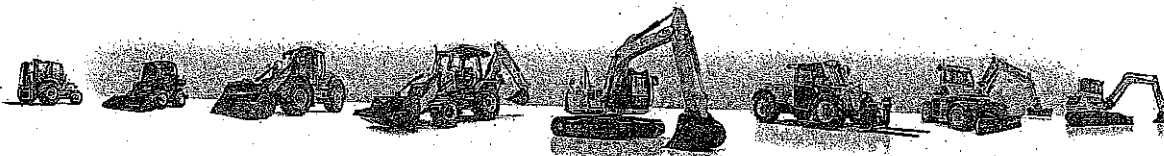
JCB 300T TIER 4 FINAL TRACKED, VERTICAL LIFT, NEW GENERATION,
COMPACT TRACKED LOADER
HIGH FLOW HYDRAULICS - 33GPM AT 3335 PSI (135 LPM/230
BAR)(REQUIRES 7 WAY MULTI-FUNCTION JOYSTICK OPTION 881C312)
17.7 in. Wide Solideal Rubber Tracks - provides an overall
Machine width of 78 inch
ENCLOSED CAB PACKAGE - INCLUDES A/C, HEATER, VINYL SEAT, REVERSE
ALARM, HYDRAULIC LOADER ARM FLOAT AND MANUAL LOCK QUICKHITCH
JCB CONTROLS WITH 7 WAY JOYSTICKS AND ATTACHMENT HARNESS
(REQUIRED WITH HIGH FLOW)
GP Bucket - 78 inch - 16.7 cu-ft
NORTH AMERICA LANGUAGE PACK - CAB
Radio with Speakers and Aerial
Engine Block Heater- 110V
Rotating Beacon and Socket
2 SPEED - TRACKED MACHINES
FOOT THROTTLE
PARALLEL LIFT ON VERTICAL LIFT MODELS - 300, 330, 300T AND 320T
ELECTRIC QUICKHITCH
Bolt on Edge For 78 inch Bucket (1829mm)

Equipment Total	70,828.64
Less Trade In	11,500.00
Total Less Trade	59,328.64
Total Customer Sale Price	59,328.64

The above quote supersedes all preceding price quotes. Prices quoted are valid for 30 days from quote date.

Customer Acceptance: _____ Date _____

Dealer _____ Date _____



LAUREL CAPITAL CORPORATION

6600 Brooktree Court
Suite 3000

P.O. Box 839
Wexford, PA 15090-0839

Phone: (724) 933-5200
Fax: (724) 933-5203
Muiter@laurelcapital.net, 2018

January 9, 2019

West Deer Township
109 East Union Road
Cheswick Pa 15024
Attn: Daniel Mator, Township Manager

Dear Mr. Mator,

Per our conversation, please find the following equipment lease proposal from Laurel Capital Corporation regarding the purchase of two Ford F550 trucks with equipment and a Compact Track Loader.


Lessee: West Deer Township

Amount	Term,	Rate	Payment:
\$163,592.	3 annual payments	3.50%	\$56,422.
\$163,592.	5 annual payments	3.60%	\$35,075.
\$70,829.	3 annual payments	3.50%	\$24,428.
\$70,829.	5 annual payments	3.60%	\$15,185.
Buy-out:	\$1.00		

Advance payment; One annual payment in advance at closing.

The above terms are based on current market conditions and subject to final credit approval.

Please call if you have any questions or need to discuss other terms.

Thank You,

Ray Muiter



F.N.B. Commercial Leasing

Municipal Leasing
F.N.B. Commercial Leasing
Kris Cool
1853 Highway315
Pittston, PA 18640
P:800-278-6259

January 4, 2019

West Deer Township
109 East Union Road
Cheswick, PA 15024

Dear Sir/Madam:

Thank you for allowing F.N.B. Commercial Leasing to provide your municipality with lease financing. Below are options you may choose from in making your equipment leasing decisions. If you have any questions, please contact any of our sales representatives at 800-278-6259. Lease Quotes and Financing provided by F.N.B. Commercial Leasing.

Description: 2019 JCB 300T Tier 4 Compact Track Loader

Amount: \$70,828.64

\$1.00 Purchase Option	3 Year Term	5 Year Term
Annual Payments	\$24,617.96	\$15,392.44

At the end of the lease term, lessee may purchase the equipment for \$1.00. Rate is based on 4.25%. There is no prepayment penalty.

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This quote is valid for 30 days from today which will be February 4, 2019.

Municipal Leasing - 1853 Highway315 - Pittston, PA 18640
Fax 800-278-6265

911Leasing.com
432A Frye Farm Road
Greensburg, PA 15601



Phone: (800) 214-4606
Fax: (724) 238-3133
ICharney@911Leasing.com

Financing Proposal for West Deer Township

January 7, 2019

To: Daniel Mator

REF: 1.7.WESTDEER.IMC.2

From: Irma Charney
911Leasing.com
432A Frye Farm Road
Greensburg, PA 15601

Financing for 1 New 2019 JCB 300T Tier 4 Compact Track Loader.

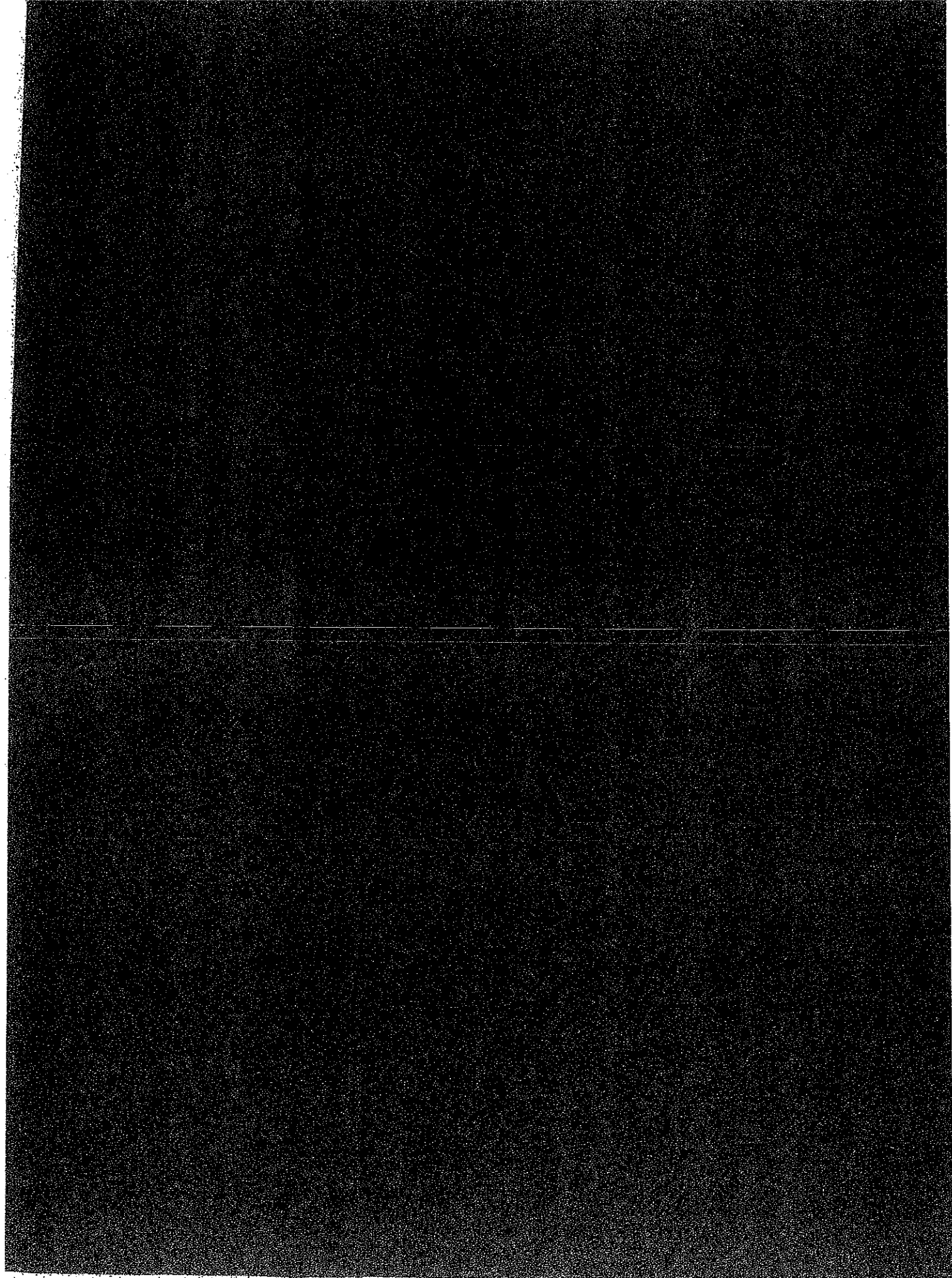
Pricing: \$ 70,828.64

	TERM	RATE	PAYMENTS	
1.	Three Years	4.9%	3 Payments @ \$ 24,856.25	Due Starting February 1, 2019
2.	Five Years	4.9%	5 Payments @ \$ 15,634.55	Due Starting February 1, 2019

As you review our quote, please note the following points:

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- Should we proceed with this transaction, you would have the title/ownership to the equipment from the beginning. There would, however, be a lien on the equipment until the obligation is paid.
- This transaction must be designated as a Tax-Exempt under section 103 of the Internal Revenue Code of 1986 as amended.
- Documentation and UCC Fee WAIVED

Accepted By: _____ / _____	Title _____	Date _____
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OLD BUSINESS

16

NEW BUSINESS

17

**SET AGENDA / Regular Business Meeting
February 20, 2019**

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Discussion: Public Outreach
14. Old Business
15. New Business
16. Set Agenda/March 20, 2019
17. Comments from the Public
18. Adjournment

18

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
DR. DISANTI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

20